

PROSPECTUS

CURRO Private College



Curro Holdings Ltd has been provisionally registered with the Department of Higher Education until 31 December 2024.
Registration number: 2018/FE07/054

curro.co.za

CURRO

PRIVATE
COLLEGE

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Curro Holdings Legal Disclaimer

@ <http://www.curro.co.za/disclaimer>

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Vision and mission statement

Vision statement

It is the vision of CHPC (Curro Holdings Private College) to alleviate skills shortages in South Africa and to be part of the solution that will allow young South Africans to achieve scarce skills that will assist them in achieving their post-school education and employment expectations.

Mission statement

It is the mission of CHPC to be a multifaceted entity, focused on building skills, supporting entry into the workforce, supporting entry into Higher Education and Training (HET) and promoting entrepreneurship across South Africa.

Through its private college campuses, Curro identifies the urgent need to alleviate skills shortages in South Africa and aims to be part of the solution that will allow students to achieve

scarce skills and benefit the economy and industry of the country. In doing so, Curro offers extended opportunities to students who want to follow a different learning pathway to the National Senior Certificate in their aim to achieve higher education and employment.

It is the strategic intent of the CHPC to establish Curro, in addition to its traditional schools, as the most innovative provider of education and training in the Further Education and Training (FET) sector in South Africa. Innovation will be focused on the following:

- Establishing enhancements and alternatives to the traditional Curro offering of the National Senior Certificate (NSC).
- Developing and establishing creative and innovative, industry-aligned qualifications and skills development programmes.



Building skills



Supporting entry into the workforce



Promoting entrepreneurship



Supporting entry into higher education



Corporate support



Source: <https://www.un.org/sustainabledevelopment/news/communications-material/>

Curro Holdings Ltd

Private College

Curro Holdings Ltd is a JSE-listed company that specialises in the provision of private education. Curro has expanded its business into the sector of 'colleges for continuing education' and will specifically offer the National Certificate Vocational (NCV) and accredited occupational qualifications.

What is an NCV?

The National Certificate Vocational (NCV) is a high-standard, skills-focused qualification.

This qualification runs parallel with the National Senior Certificate (NSC), but instead of Grade 10, Grade 11 and Grade 12, a student completes an NCV Level 2, NCV Level 3 and NCV Level 4.

This qualification will allow students with a Grade 9 pass to make a career choice from 19 National Certificate Vocational programmes and to specialise from a young age.

The NCV is a valuable qualification that not only equips students with the knowledge required in their area of specialisation, but also provides them with valuable skills and workplace experience.

Good academic performance in the NCV allows access to tertiary education (including universities), but the NCV is also designed to allow direct access into the job market with specialised skills.

Who can enter into the NCV programme?

The college will accept students who have successfully completed their Grade 9 academic year into the NCV programme at NCV Level 2.

Why would you choose the NCV above the NSC?

- The NCV allows students who already know what career path they want to follow to specialise from a young age. The NCV allows for 19 areas of specialisation.
- The NCV allows you to study at university and other tertiary institutions upon completion of the NCV Level 4 qualification.

- The NCV provides students with both workplace experience and is skills-focused, meaning that students who choose not to study further are immediately employable and better prepared for the workplace.

Which NCV programmes will the college offer?

Curro Private College offers the NCV at the Rivonia, Roodeplaas, Midrand, Heuwelkruin and Thatchfield campuses.

The following programmes are offered at each campus:

Information Technology and Computer Science: Heuwelkruin, Midrand, Rivonia, Thatchfield and Roodeplaas campuses

Finance, Economics and Accounting: Rivonia campus

Engineering and Related Design: Midrand campus

Process Instrumentation: Midrand campus

Electrical Infrastructure Construction: Midrand campus

Tourism: Heuwelkruin campus

Programme information can be found on the fact sheets available on the Curro website.



National Certificate Vocational

PURPOSE OF QUALIFICATION

- Equip students with practical skills, applied competence and knowledge required for employment in a particular occupation or trade
- Facilitate transition to the workplace
- Provide access to further education

AT THE END OF EACH YEAR

The successful student receives a qualification accredited by Umalusi

- NCV 2 is SAQA registered at NQF Level 2
- NCV 3 is SAQA registered at NQF Level 3
- NCV 4 is SAQA registered at NQF Level 4

TO OBTAIN THE QUALIFICATION

Register for seven subjects:

- English First Additional Language
- Life Skills and Computer Literacy
- Mathematics/Mathematical Literacy
- Four specialist vocational subjects from one of the 19 learning programmes

PASS REQUIREMENTS

- To obtain the qualification, a student must pass all seven subjects

40%

in English First Additional
Language

40%

in Life Skills and Computer
Literacy

30%

in Mathematics/Mathematical
Literacy

50%

in each of the four vocational
subjects

What is an occupational qualification?

An occupational qualification is the formal recognition and certification of learning achievement awarded by an accredited skills development provider.

What occupational qualifications do we offer?

Further Education and Training Certificate: Technical Support (SAQA ID: 78964)

National Certificate: System Support (SAQA ID: 48573)

National Certificate: End-User Computing (SAQA ID: 61591)

Further Education and Training Certificate: Advertising (SAQA ID: 50479)

What is a skills programme?

A skills programme is an occupationally directed programme comprising an agreed cluster of unit standards, and will have practical/real life (workplace) experience.

What skills programmes do we offer?

Assessor skills programme

Moderator skills programme

Facilitator skills programme

Who can enter into an occupational qualification or skills programme?

Each qualification and programme has its own entry requirements. Please contact the Cape Town campus or visit the website regarding entry requirements.

Which campus offers these programmes?

All occupational qualifications and skills programmes are offered by our Cape Town campus, with some offered at campuses in the Johannesburg region. Please contact the Cape Town campus or visit our website for more information.

Registration and accreditation status

Curro Holdings Ltd is provisionally registered with the Department of Higher Education and Training in terms of section 31(3) of the Continuing Education and Training Act, 2006 (no. 16 of 2006) and regulation 12(4)(b) of the regulations for the registration of private Further Education and Training colleges, 2007.

Registration no. 2018/FE07/054. Valid until 31 December 2024.

Accreditation status with Council for Quality Assurance in General and Further Education and Training (Umalusi):

Rivonia – full accreditation for seven years (2028)

Midrand – provisional accreditation for two years (2024)

Roodeplaat – awaiting accreditation visit outcome (2023)

Heuwelkruin – awaiting accreditation visit outcome (2023)

Thatchfield – awaiting accreditation visit outcome (2023)



NCV admission requirements

Access to the NQF Level 2 qualification:

- A GETC or a Grade 9 certificate issued by a school.

Access to the NQF Level 3 qualification:

It is assumed that students who access this qualification are competent in the Exit Level Outcomes and Learning Outcomes at NQF Level 2 of the subjects they will offer in the National Certificate Vocational, NQF Level 3.

- A National Certificate Vocational, NQF Level 2.
- A recognised equivalent qualification obtained at NQF Level 2.

Access to the NQF Level 4 qualification:

It is assumed that students who access this qualification are competent in the Exit Level Outcomes and Learning Outcomes at NQF Levels 2 and 3 of the subjects they will offer in the National Certificate Vocational, NQF Level 4.

- A National Certificate Vocational, NQF Level 3.
- An appropriate equivalent registered qualification obtained at NQF Level 3.

Age restrictions

The following age restrictions apply at the college.

- NQF Level 2: May not be 17 years old on 1 January of the year enrolling in.
- NQF Level 3: May not be 18 years old on 1 January of the year enrolling in.
- NQF Level 4: May not be 19 years old on 1 January of the year enrolling in.

Recognition of Prior Learning

The college adheres to section 8(2)(b) of the National Qualifications Framework Act, 2008 (no. 67 of 2008) and specifically, the Recognition of Prior Learning (RPL) coordination policy.

NCV admission procedures

How to apply for enrolment

Application forms are available on the Curro website and at the campuses. The college also allows for online applications via the website.

An application form must be completed. All fields must be filled in and all supporting documents attached in order to process the application.

The following supporting documentation must accompany the application:

- A copy of student's FINAL Grade 9 report or latest academic report (NCV only)
- Copy of the student's birth certificate or ID
- Copy of parents' or legal guardians IDs
- Completed and signed debit-order form
- Consent-for-credit check form
- Indemnity form
- Photograph-consent form
- Consent-to-process-personal-information form

The application will be considered over a period of three to four days. Applications will be considered according to the admissions policy of the college.

During that period the internal steps of the enrolment procedure will be executed. At this time the college is also entitled to conduct credit checks on the person responsible for the payment of fees.

Students must benefit from the curriculum at the college and it might therefore be necessary to assess each application for admission in terms of academic ability. Applicants might be assessed, if necessary, through personal interviews and admission tests.

This also gives the parent sufficient time to study documentation of the college to assist them in making a final decision. Parents must be aware

of important factors such as their ability to pay the college fees, the language policy, the code of conduct, college rules, etc. so that there is no misunderstanding, especially in terms of the obligations of the student and the college.

An admission contract between the student and parent, and the college will then be signed. Parents and students may be required to sign additional policies and agreements.

Once a student is accepted, all relevant details will be confirmed on to the college database, at which time an electronic invoice for the registration fee will be emailed to the person responsible for the payment of fees. A student is only active as a student of the college once the enrolment fee is paid.

With the invoice for the enrolment fee, a FAMILY CODE will be issued. The family code must be used as reference for all payments and correspondence. (The family code also enables logon to the college's web-based communication tool, MyHub).

Immigrants

Applicants, who are not citizens of SA, must also submit:

- a study permit;
- a temporary or permanent residency permit from the Department of Home Affairs, and
- evidence that the applicant has applied for permission to stay in SA.

General

It will remain, at all times, the responsibility of the student's parents/guardians to ensure that the above documentation remains current on the college's files. Should this not happen and any of the above documentation expire, the student's may be deregistered from the college.



Language policy

Language of Learning and Teaching

The Language of Learning and Teaching (LoLT) will be English.

Language as subject

In line with the requirements of the National Certificate Vocational, only the LoLT will be offered – English First Additional Language.

Student rights

The following should be noted in terms of language:

- Class and group discussions are conducted in English, but students may interpret for one another where and if necessary.
- No student will be punished for expressing him-/herself in a language other than English. However, the use of English must constantly be promoted – particularly in the classroom.
- All formal assessments will be conducted in English.
- No discrimination on the basis of language is allowed.

Mode of instruction

The college uses direct contact as mode of instruction. This means that all academic instruction is done by lecturers of the NCV, directly to students.

Occupational qualifications can be offered via remote and hybrid learning where the accreditation specifically allows therefor.

Fees and fee policy

Fee determinations

The following are applicable when fees are determined:

- Fees at the college are determined annually for a period of 12 months.
- Stakeholders should be informed of changes in fees, in writing, at least 1 (one) month prior to the changes becoming effective.

Fee types

Curro reserves the right to charge fees for the provision of educational and other services where applicable. Curro reserves the right to amend its fee structures and types as it sees fit, on condition that all such changes will be communicated to all stakeholders at least 1 (one) month before the amended structure or fees become effective.

Curro reserves the right to charge the following fees, where applicable:

- Enrolment or registration fees
- Annual re-registration fees
- College fees
- Excursion fees

When services in addition to the above are offered at a college, Curro reserves the right to charge fees for those services.

Enrolment fees

The following regulates the charging of enrolment fees:

- Enrolment fees are payable for every new student
- Enrolment fees are payable after an application was submitted and the student is accepted.
- The student's place at the college is only guaranteed once the enrolment fee is paid in full.
- Student enrolment is cancelled if enrolment fees have not been paid within 7 (seven) working days from the date the student is captured on the college's enrolment system.

- Enrolment fees paid are non-refundable.
- Curro employees are excluded from paying enrolment fees for their children.
- Current Curro students are excluded from paying enrolment fees on application at the college.

College fees

The following regulates the charging of college fees:

- Debit-order-instruction forms should be completed on student enrolment application and payments should be made through debit order.
- Fees are payable annually, quarterly or through 12 monthly payments.
- College fees are payable in advance on the second day of each month for monthly payments, on the first day of each quarter for quarterly payments and by 31 January for annual fee payments.
- Payment of college fees is not subject to presentation of a statement.

The NCV fee letter will be made available on enquiry and is available on the Curro website.

Excursion fees

Although college fees include all educational costs, additional excursions might be arranged. The following regulates the charging of excursion fees:

- Excursion fees are charged whenever students are going on an excursion that does not form part of the regular educational programme after such excursions and costs have been confirmed with students parents, guardians and account holders.

Payment methods

- In as far as possible, payment of fees must be made by debit order.
- Where payment by debit order is not possible, electronic fund transfers may be used. The responsibility to make the transfer on time remains with the payer.

- Curro reserves the right to allow, at its own discretion, cash payment of fees into the college's bank account. The responsibility to make the transfer on time remains with the payer.
- No cash payment of fees to the college is allowed.

General

- Should an account holder query an amount on his/her account, the total amount due for payment cannot be withheld as a result of the

pending query. The amount under query should be deducted from the total amount due, with the remainder balance not under query to be settled in full.

- The same procedure and policies apply to staff accounts as to all other parents.
- College-leaver notices are not accepted during the fourth term. An account holder who has given notice during the fourth term must therefore pay fees and outstanding accounts until the end of December.

College operational model

All-inclusive fee

- Includes all curriculum materials
- Includes one meal a day per student
- Includes stationery
- Includes all technological learning tools and devices
- Includes workplace and practical learning experiences

Full-day academic programme

- Allows for parents to drop off students early in the morning and pick them up after work
- Prepares students for the workplace
- No homework

College holidays mainly overlap with school holidays

Financial assistance and bursaries

Discount policy

Curro awards discounts, bursaries and financial assistance in line with the Discount Policy (CURC10PO) for Curro.

Discount types

- Family discounts are discounts to account holders who have two or more children enrolled at schools and college campuses managed by Curro.
- Settlement discounts are discounts on college fees to account holders who pay their annual fees upfront.
- Discretionary discounts are ad-hoc discounts of college fees only as determined by a panel for a maximum of 12 months.
- Financial assistance is temporary relief granted to account holders on college fees only due to adverse financial circumstances.
- Promotional discounts are temporary discounts on fees for promotional and marketing purposes applicable for a limited time only.
- Corporate discounts are permanent discounts on fees to large corporate employers subject to fees being paid directly to Curro by employers on behalf of their employees (the account holders).
- Area discounts are permanent discounts on fees specific to a catchment area.
- Staff discounts are an employee benefit reserved for employee's biological children and/or children held under their guardianship.
- Bursaries are annual discounts conditional on certain student performance criteria and financial need.
- Scholarships are an annual discount conditional on certain student performance criteria.

General guidelines

- All bursaries and financial assistance are awarded in line with the Discount Policy (CURC10PO) of Curro.
- Academic bursaries are awarded by Curro based

on academic performance in the previous academic year. Academic bursaries cannot be applied for.

- Family discounts are awarded on enrolment and authorised by the Executive Head for the College. Family discounts are only applicable to college fees.
- Settlement discounts are automatically applied when payment is made by the account holder. Payment must be made by no later than 31 January 2023 and the amount paid must correspond with the amount specified in the college fee letter for the applicable academic year.
- Discretionary discounts must be approved by a panel consisting of the College Executive Head and Regional Accountant and can be awarded for a maximum of 12 months, but no later than the end of the academic year in which it is granted.
- Financial assistance or relief must be applied for by the account holder. The account holder must complete all information when applying. Curro Financial Service will determine affordability level and potential viable relief to be awarded. Financial assistance is granted for a maximum of 4 months but no later than the end of the academic year in which it is granted. The account holder may reapply if further support is required. The relief shall be suspended and forfeited if the account holder does not diligently pay the agreed discounted monthly fees on time. Curro Financial services will determine the discount amount which cannot exceed 30% of the gross annual college fees.
- Promotional discounts are applied at the time of enrolment and cannot be applied for.
- Corporate discounts are approved by Curro Executives and are only awarded to employees from companies already listed on the corporate partners list.
- Area discounts are approved by Curro Executives and are only awarded to people who live in a specified area. This discount is applied at the time of enrolment.

- Bursaries (not academic bursaries) are awarded based on a formal written application being received by the account holder, proof of financial need and budget availability. The Executive Head of the College may approve bursaries for a maximum of 50% of college fees. The Business Manager or Executive will approve bursaries that exceed 50% of college fees.
- Scholarships are awarded based on a formal written application being received by the account holder and budget availability as well as performance criteria being met by the student.
- All discount types required the signing of a contract between the college and account holder.
- When applying for any discount type, students and parents will still be required to complete all the necessary documentation required for admission to the college and students must meet the admission criteria.
- Discount types are awarded at the sole discretion of Curro and, even if students meet the general requirements. Curro does not guarantee the awarding of a bursary or financial assistance.
- Strict confidentiality must be applied to the specific terms of a discount award. Failure to comply through divulgence of the terms with the third party, in whole or in part, would constitute a breach of contract and Curro would reserve its right to terminate the contract with immediate effect.
- Bursaries and financial assistance may be withdrawn as punishment at a formal disciplinary hearing if a student has seriously or continuously violated the college's code of conduct.
- Curro reserves the right to deviate from this policy in cases where external parties wish to provide students with bursaries, scholarships and/or financial assistance based on their own criteria.
- Discount types are not payable in cash and will only be set off or deducted from college fees.
- Bursaries and financial assistance are not transferrable to a third party.
- If a student leaves the college prior to the completion of the academic year for which the discount type is awarded, he or she will forfeit the remainder of the benefit and shall have no further claim thereon.
- Curro reserves the right to amend, remove or change any of the terms relating to discount types, at any time and without consultation.

Academic bursaries

Academic bursaries are awarded to deserving candidates based on performance in the previous academic year for NCV levels 2 and 3.

Performance criteria	Bursary allocated
Top achiever – NCV 2 and 3	50%
Second best achiever – NCV 2 and 3	40%
Third best achiever – NCV 2 and 3	30%
80% + average	20%

A student may only be awarded one academic bursary for academic performance. Therefore, a student who achieves an average over 80% and is the top achiever in an NCV level will only be awarded the highest bursary that can be applied: i.e. 50%.

Academic bursaries are not applicable to occupational qualifications.

Student support

The college provides a supportive teaching and learning environment that is responsive to individual student needs and recognises that for a wide variety of reasons, students may not achieve the academic results of which they are capable. Early recognition of barriers is vital to provide the appropriate support.

The college seeks to assist each student according to his/her needs. Student support systems are continually being evaluated and adapted to best meet the needs of all students.

This is accomplished through effective communication and by continually developing the three-way relationship between the college, the student and the parents.

The college acknowledges that, for its student support system to be truly effective, it must be cemented in an atmosphere of teamwork, collaboration and communication.

Being proactive is the key to success. This section outlines the academic and pastoral support available to all students.

Educational

Learning support is about Building Learning Power (BLP) throughout the entire college. Barriers can be both emotional and physical. The following actions form part of each college's student support programme:

- Accommodations (internal and external)
- Exemptions and specific requirements
- Career guidance
- Tertiary study support

Accommodations

Where necessary, the college will provide academic accommodations.

Internal

Each college campus should ideally not grant internal accommodations as precedents are set, and unrealistic expectations created. Students who are suspected to require accommodations will be referred to the relevant examination body. The guidelines and accommodations and exemptions set by the relevant examination will be followed.

External

A student qualifies for an accommodation for his/her examinations after serious consideration by both the college support committee and the examination body. This will be granted exclusively at the discretion of the examination body. Students are given time concessions, spelling concessions and separate venues; as well as concessions for other special circumstances.

Exemptions and specific requirements

This pertains to students with learning barriers. (e.g. dyslexia).

The college provides the following support:

Intervention to increase academic performance by building an academic profile of the student. This could include the following:

- Screening (additional data).
- Diagnoses (academic progress reports – marks, classwork, formative and summative data, etc.).
- Defining a matching intervention (intervention must match the need).
- Structured intervention on a regular basis – such as redress, retest, enrichment, extra lessons, peer learning, correction and feedback, time on task and completing smaller tasks in smaller steps.
- Progress monitoring and recording; employing a transparent, structured intervention stairway.
- Evaluation of progress (continue, adjust or end intervention).

If a student does not respond to the intervention, the matter will be addressed in accordance with the student admission contract.

Career guidance

As the college specialises in vocational education, initial and continuing career guidance is provided. This includes:

- psychometric and aptitude testing;
- information events;
- career research projects;
- career expos;
- career portals, and
- guest speakers.



Tertiary study support

The college assists students in making informed career and further study decisions. This includes:

- career expos;
- online applications for tertiary study;
- online applications for bursaries ;
- job shadowing;
- open days, and
- community service.

Pastoral

Pastoral care is a framework guide of emotional, physical and/or spiritual support for students.

The college will, in line with the student admission contract, provide access to:

- a pastoral care lecturer;
- a support team, and
- specialists.

The college will also facilitate counselling in the following formats:

- Individual counselling by a Life Skills and Computer Literacy lecturer, a support team member or a specialist.
- Group counselling by a Life Skills and Computer Literacy lecturer, a support team member or a specialist.
- Peer counselling and mentoring on limited and well-planned occasions. This will always be supervised by a Life Skills and Computer Literacy lecturer, a support team member or a specialist.
- Specialised counselling where students are referred to external specialists, in line with the student admission contract.

Counsellor or/and counselling team

Each college campus will ensure that all staff members involved in pastoral counselling receive relevant training, that the service is properly supervised and monitored, that the students needs are prioritised and student rights protected.

The service would be in line with legal requirements.

The following principles will be adhered to:

- Confidentiality
- Personal safety
- Protection against self-harm
- Enforcing strict procedures during meetings
- Unbiased referral system
- Accurate record keeping, case records and counsellor's notes

The following components will be in place at all times:

- Accountability by the counselling team regarding their obligations to management, staff and students alike
- Feedback structures to parents
- Feedback structures to lecturers

Assessment

For a NCV student to receive the required subject result for fundamental subjects the marks of two components are compulsory:

- ICASS (Internal Continuous Assessments)
- External examination(s)

To be resultful for vocational subjects, the marks of three components are compulsory:

- ICASS (Internal Continuous Assessments)
- ISAT (Integrated Summative Assessment Task)
- External examination(s)

If any one or more of the compulsory components of assessment is not fulfilled, the student will receive an incomplete subject result.

ICASS

The Internal Continuous Assessment (ICASS) component is assessment throughout the year, used in the resulting process. If not fulfilled, the student will receive an incomplete subject result. Proper administration, management, conduct, recording and reporting of student performance in tasks are required for ICASS.

An achievement of the sub-minimum for internal and external assessments is required. The achievement percentages are:

- All vocational subjects: 50%
- Life Skills and Computer Literacy and English first additional language: 40%
- Mathematics and Mathematical Literacy: 30%

A student must comply with the sub-minimum in both the internal and external assessments. Both internal and external components must be completed in the same academic year.

The ICASS mark is valid up to the first supplementary examinations immediately following the November examinations.

A student who fails is required to redo all the ICASS tasks for the subject.

Marks given for ICASS tasks from a previous year may not be transferred to the next academic year.

The ICASS mark consists of at least five assessments.

Practical assessments form part of the ICASS tasks and comprise 50% of the ICASS mark. The ICASS mark represents 25% of the final subject mark. These tasks are standardised (by Umalusi) for levels 3 and 4 and are compulsory.

A report, compiled by the Campus Head at each college, must be submitted to college management

on a quarterly basis. This report must cover details relating to the administration and management of ICASS and the results.

The number and spread of assessment tasks which make up the ICASS component across Levels 2, 3 and 4 is shown below:

SUBJECTS	T1	T2	T3	T4	Total
First Additional Language	2	3	2	0	7
Life Skills and Computer Literacy	2	2/3	2/3	0	7
Mathematics or Mathematical Literacy	2	3/4	1/2	0	7
Vocational subjects	2	2	1	0	5
Total number of tasks	14	16/18	9/11	0	41

Only one task is scheduled for term 3 in vocational subjects to allow time for the completion and submission of the ISAT component.

No formal ICASS tasks are scheduled during term 4 as it is an examination term.

Fundamental subjects do not have an ISAT component.

Students who are absent for an ICASS task may be granted an additional opportunity to complete an ICASS task in the following circumstances:

- The student was absent for a valid or special reason such as illness or death in the immediate family.
- The campus head of the college has granted permission.

Annexure C of the NCV ICASS Guidelines details the tasks comprising the ICASS components for the fundamental subjects.

Annexure D of the NCV ICASS Guidelines details the tasks comprising the ICASS components for the vocational subjects.

Tasks may be set and administered by the campus OR by one campus and shared with the other campuses of a college.

An analysis grid should be compiled as part of the setting process and should accompany the task and its assessment tool for moderation.

The examiner (academic staff member setting the task) should complete a checklist for the task to ensure that it meets the minimum criteria. This is included as part of the moderation instrument.

Annexure E of the NCV ICASS guidelines must be used as a basis for compiling the analysis grid and checklist mentioned above.

Test

Tests can be practical or written. It should cover a substantial amount of content and reflect different cognitive levels.

The duration of a test is no less than 45 minutes.

Assignments

Assignments can be theoretical, practical or a combination of both.

An assignment should be completed within five days.

Practical assignments

Practical assignments should be constructed in such a way that they will not be a duplication of the ISAT task.

A mark that contributes to the ISAT cannot be used as an ICASS mark again.

Practical assessment tasks (PATs) for each of the vocational subjects for level 3 and 4 must be completed. These are standardised and compiled by the DHET.

The practical assessments for the ICASS are to be implemented as a series of three practical tasks per vocational subject.

Projects

A project is a comprehensive real-world task requiring planning, research and most importantly, implementation over a given number of hours and days.

Evidence of implementation should accompany the task.

Where projects are completed in groups, the group size should never exceed six. There must be clear evidence of the role and contributions of each group member in the completion of the project.

Internal examinations

An internal examination paper could be a practical paper or a written paper or a combination of the two. The assessment plan should reflect a balance between practical and written papers, where applicable.

An examination paper for assessment should include a substantial amount of content. Mark allocation and duration should be in accordance with nationally set papers for the subject.

Each examination paper must reflect the range of different cognitive levels and must align to the Subject Guidelines and Assessment Guidelines for the subject.

Examinations must be written in the second or third term. An examination set for the second term must cover at least 60% of the curriculum. An examination set for the third term must cover 80% to 90% of the curriculum.

ISAT

The ISAT (Integrated Summative Assessment Task) is a practical assessment that consists of sub-tasks and applies to vocational subjects only.

An achievement of the sub-minimum for the ISAT is required as stated in the NCV policy. The achievement percentage is 50% for all vocational subjects.

The ISAT is set by the DHET and administered by the college.

At NCV level 2, there is a single ISAT for the three compulsory vocational subjects and another ISAT for the optional subject.

At NCV levels 3 and 4, there is an ISAT for each vocational subject.

The ISAT mark is valid for a period of three years to complete a qualification.

National Examinations

National examinations are offered at all campuses as per the DHET examination timetable.

All college campuses are required to register as examination centres in order to administer examinations. The college head Campus Head and chief invigilator are responsible for ensuring that national examinations are administered as per the requirements.

Examination irregularities must be managed in the prescribed manner.



Grievances and appeals

All students have the right to raise concerns regarding unsatisfactory situations related to the college, their peers, financial-, assessments-, and academic-related matters.

A grievance, in the context of college campuses managed by Curro, can be defined as an issue, concern or complaints from a complainant concerning treatment in a college environment or by a student or staff member that is inequitable or procedurally unfair.

An appeal is defined as an objection to the outcome of a decision made by the college and to apply for the reversal of such a decision.

Curro will manage student grievances and appeals in a manner that will promote the following:

- Grievances and appeals must be addressed sensitively, promptly and in accordance with relevant policy and principles of natural justice.
- All reasonable steps are taken to respect the confidentiality of the people involved in a grievance or appeal, if required.
- Fairness and impartiality prevail throughout the appropriate resolution process.
- Students who submit grievances or appeals are protected from victimisation or reprisal.
- Students who submit grievances or appeals are regularly informed of the progress of the matter.

Grievance resolution and processes for managing a student grievance must be done in line with CPC12PO student grievances and appeals policy.

Assessments

Students may lodge appeals against decisions of the college on assignments, projects, reports, examinations, or any other marks or outcomes.

Any irregularities relating to assessments conducted by Umalusi or the DHET will be dealt with as outlined in the National Policy on the Conduct, Administration and Management of the Assessment of the NCV, published by means of a Government Notice No. 860 in Government Gazette, Vol. 507, No. 30287 of 12 September 2007.

The procedure depends on whether the appeal relates to formative or summative assessments.

Formative assessments:

Appeals regarding formative assessments are handled by the college head.

Students who are unhappy about their formative assessment results have the right to appeal by submitting a written appeal to the college head. The formative assessment in question must be resubmitted together with the written appeal.

The college head will consider the application based on merit of the reason cited and if value is found in the application, submit the resubmitted assignment to a lecturer that is not the original marker for remarking or moderation.

The second marker must provide the college head with a report on the moderation or marking.

The college head can provide the student with a copy of the report or portions of the report at own discretion.

Summative assessments:

Summative assessments can be appealed on the following grounds:

- Any factor that adversely affected performance in the internal examination that was directly caused by the college or a third party.
- Any gross administrative error by the college.
- Any material misalignment between the curriculum of the programme and the examination paper.

Remarks

Students may within one month of the publication of a result, request an examiner's report and/or a review in the form of a remark.

For remarks the student must submit an application form for a remark.

For any other appeals, the student must submit an appeal in writing to the college head which will be tabled before the examination committee at the college.

If a student is not satisfied with an appeal decision for an examination, a further and final appeal may be directed to the Examinations Appeal Committee.

For final appeals, students fill in a final-appeal form which is obtainable from the college head.

The student will be provided with a receipt of the application and will be notified when the Examinations Appeal Committee will convene.

The college head presents the completed appeal document to the Examinations Appeal Committee.

The Examinations Appeal Committee must decide on the appeal and will inform the student of this decision.

The decision of the Examinations Appeal Committee is final.

General student matters

Complaints and grievances regarding general student and college matters must be submitted to the grievance committee of the college on the prescribed forms, either by an individual or a group.

The grievance committee must consider the complaint or grievance and provide a written outcome within five working days of the grievance being received.

Any appeals against the outcome of a complaint or grievance may be directed to the grievance appeal committee on the prescribed forms, either by an individual or a group.

The complainant(s) will be provided with a receipt of the application and will be notified when the grievance appeal committee will convene.

The college head presents the completed appeal document to the grievance appeal committee.

The grievance appeal committee must make a decision on the appeal and will inform the student of this decision.

The decision of the grievance appeal committee is final.

Any of the clauses within the Student Admission Contract that appear in bold text may limit the liability of the College and/or require the Parents to indemnify the College and/or place obligations on the Parents. These clauses should be carefully read and noted.

The rights and obligations that Parents and the College have under this Student Admission Contract are in addition to and in no way affect the statutory rights and remedies they have in terms of the Consumer Protection Act or any other legislation. Nothing in the Student Admission Contract is intended to or must be understood to unlawfully restrict, limit or avoid any rights or obligations created in favour of the Parents, the Students or the College.

1. INTERPRETATION

Where the first letter in the word(s) is in capital letter(s) the Parents must refer to clause 1 (one) of the Student Admission Contract where they will find the meanings of the terms. Unless the context requires otherwise:

- 1.1 **“Account Holder”** means each of the person/s referred to in the Admission Application Form as the Account Holder, and shall include Parents, who accordingly accept joint and several liability to the College for payment of the College Fees, Additional Fees, Enrolment or Registration Fees and Annual Re-registration Fees (where applicable).
- 1.2 **“Additional Fees”** means any form of contribution of a monetary nature paid/owing by the Account Holder that is not included in the definition of College Fees, Enrolment or Registration Fees or Annual Re-registration Fees. Additional Fees shall include, but not be limited to, bus or travel fees, tablet fees, excursion fees, educational levies, College uniform costs and cost of stationery purchased from the College and the like. Additional Fees may be communicated in the Annual Fee Letter or by Additional Fee Notice to the Parents and Account Holders at any time during the College year.
- 1.3 **“Additional Fee Notice”** means a letter provided to Parents and Account Holders by the College, from time to time, setting out Additional Fees not recorded in the Annual Fee Letter.
- 1.4 **“Admission Application Form”** means the standard Admission Application Form, titled Curro Private College Application for Admission, in relation to the College, provided to and completed and signed by the Parents in applying for the Student’s admission and to which the Student Admission Contract is attached, or should a Student already be enrolled at

the College and the Parents have completed an admission form previously then the personal particulars of the Parents, Student and Account Holder, as set out in that admission form, shall solely be included in this Student Admission Contract with the exclusion of all other clauses set out in the admission form which have been substituted herein;

- 1.5 **“Annual Fee Letter”** means a letter provided to Parents and Account Holders, annually, by the College, setting out College Fees, Enrolment or Registration Fees, Annual Re-registration Fees and Additional Fees.
- 1.6 **“Annual Re-registration Fee”** means, where applicable, an annual fee payable by the Account Holder to reapply and re-register at the College.
- 1.7 **“Calendar Month”** means any one of the twelve months of the year, calculated from the first day to the last day of the specific month.
- 1.8 **“CET Act”** means the Continuing Education and Training Act, No. 16 of 2006, and as amended from time to time
- 1.9 **“Code of Conduct”** means the Curro policy that describes the conduct the College expects from all its Students including, but not limited to Student conduct in the classroom, on the sports field, during all College events, on the campus and at any other time where a Student will, through association, be representing the College. The Code of Conduct aims to provide a suitable environment to accommodate learning excellence and to, amongst other aspects, uphold the principles of integrity, honesty, respect, high morals, consideration for others, good manners and punctuality.
- 1.10 **“College”** means the College operating from the physical address referred to in the Admission Application Form or such different name given to the College from time to time.
- 1.11 **“College Fees”** means the amount contained in the Annual Fee Letter or a different amount determined in accordance with the Student Admission Contract. The College Fees shall escalate annually as notified by the College to the Parents on or before 1 December of the preceding College year. Should a Student board at the College Hostel, the Parents will be required to complete the relevant sections of the Admission Application Form. For the avoidance of doubt the relevant Hostel fees shall be included in the amount referred to as College Fees throughout the Student Admission Contract.

- 1.12 **“College Head”** or **“Executive Head”** means the Principal or, where applicable, the executive manager of the College from time to time, he or she being the individual responsible for ensuring the provision of the Education Services on a day-to-day basis, and includes with reference to any particular Education Service any person to whom the Executive Head has delegated his or her functions in respect of such service.
- 1.13 **“College Hours”** means those times (of which Parents will be made aware from time to time) during which the College will make available Education Services on the College Premises.
- 1.14 **“College Premises or College Facilities”** means the grounds and property (including buildings, fields, furniture, furnishings, equipment) which will be provided to Students, and in respect of which the access of the general public will be appropriately limited having due regard to the fact that a College will be operating on and from the premises.
- 1.15 **“College Specific Policies and College Rules”** means the College policies and rules developed for the specific College (as amended from time to time), in addition to the Curro Policies, as controlled by the Policy on the Development of College Specific Policies, Rules and Procedures and which, amongst other aspects, governs the conduct and the behaviour of Parents and/or Students in relation to the College and in relation to other Students and Parents.
- 1.16 **“College Term”** means each term of the College year as notified by the College to the Parents from time to time.
- 1.17 **“College Transport”** means appropriately registered and licensed public transportation services, as further described in the relevant Curro Policies, provided by the College itself, or independent contractors appointed by the College, for use by Students as a bus service to and from the College (for the avoidance of doubt, the College campuses may elect in the sole and absolute discretion whether or not to make the aforementioned transport services available to its Students).
- 1.18 **“Consumer Protection Act”** means the Consumer Protection Act, No. 68 of 2008, and all its regulations, and as amended from time to time.
- 1.19 **“Curro”** means Curro Holdings Limited (Registration number 1998/025801/06), a public company listed on the Johannesburg Stock Exchange (JSE).
- 1.20 **“Curro Policies”** means all external policies published as part of the Curro policy structure, as revised from time to time, which are applicable to all College campuses managed by Curro and which includes inter alia the Curro Fees Policy, the Curro Debtor Management Policy, the College’s Constitution, the College’s Admissions Policy, the Curro Code of Conduct, the Curro Dress Code Policy, the Curro Hostels Policy, the Curro College Transport Policy, and the Curro Parent and Guardian Protocol Policy.
- 1.21 **“Education Services”** means the services as described in the constitution of the College and which forms part of the Curro Policies.
- 1.22 **“Enrolment or Registration Fee”** means a fee payable by all new Account Holders enrolling at the College and, which in terms of the relevant Curro Policies, is non-refundable.
- 1.23 **“Student”** means any child accepted and admitted as a Student at the College following application for such admission, by the Parents, in terms of an Admission Application Form and the Student Admission Contract.
- 1.24 **“Student Admission Contract”** means this document read together with the Admission Application Form, the Curro Policies and any College Specific Policies and College Rules. All policies are available to Parents and Account Holders at the relevant College’s office. The Curro Policies are also available on the main Curro website and College Specific Policies and College Rules on the College’s webpage.
- 1.25 **“Student Disciplinary Policy”** means the Curro policy that guides the College’s principles of positive and fair discipline and the consistent application of appropriate, disciplinary measures where necessary.
- 1.26 **“Student Personal Information Policy”** means the Curro policy that promotes the protection of personal information of Students and ensures that the Students’ right to privacy are protected, subject to justifiable limitations, and are in line with the Protection of Personal Information Act of 2013.
- 1.27 **“Parents”** means each of the persons indicated in the Admission Application Form as the parents and/or legal guardians of each Student referred to in such Admission Application Form and who sign this Student Admission Contract as the “Parents”. Throughout this Student Admission Contract reference is made to “Parents” instead of “Parent” or a guardian, and the reason for this is that in many instances both Parents and/or guardians will sign the Student Admission Contract, and therefore if the Student Admission Contract is signed by one Parent or guardian only (if a Student only has one parent/guardian who has care/contact in respect of the Student), all references in the Student Admission Contract to “Parents” should be read as if those references are to that Parent or guardian. Account Holders are included in the definition of “Parents” to the extent that the Account Holder may differ from the “Parent/s” as set out in the Admission Application Form.
- 1.28 **“Parties”** means the parties to this Student Admission Contract, being the Parents, Account Holder and the College.
- 2. GENERAL TERMS OF ENROLMENT**
- 2.1 Should the Student’s application for admission be successful, the College agrees to enrol the Student

upon and subject to the terms and conditions of the Student Admission Contract. The College reserves the right to apply for a full credit check on the Parents, including contacting any previous Colleges that the prospective Student has attended, in order to assess amongst other aspects, the Parents' financial means in order to assess their ability to satisfy the financial obligations as set out in the Student Admission Contract. **The Parents hereby authorize the College and/or any of its associates to conduct any credit inquiries on the Parents as may be necessary from time to time. The Parents hereby give the College permission and authorisation to supply consumer credit information to any debt collectors and/or credit bureau (and in this regard it is recorded and acknowledged by the Parents that the College may transmit to any debt collectors and/or credit bureau data about this Student Admission Contract as well as information on the non-compliance with the terms and conditions of this Student Admission Contract by the Parents).**

2.2 The CET Act established a national college system and recognises two categories of Colleges: public and private. Public Colleges are state controlled and private Colleges are privately governed. Curro is a JSE listed public company which offers education in private College campuses to predominantly South African Students. It is recorded that Parents have a wide range of education options for their children in South Africa, whether in public Colleges or private Colleges. Curro carries the full financial risk when erecting College buildings and other infrastructure and employing staff members. The costs involved in operating the College are primarily funded by College Fees. In the competitive South African education services market, Curro strives to make available and render a high standard of education as this is expected by both Parents and Students. The College must accordingly financially budget to achieve and maintain superior quality education and if the Parents are unable to meet their financial obligations in terms of the Student Admission Contract, the quality of education offered at the College will suffer.

2.3 A Student shall be enrolled for one academic year only. Each Student will be required to be readmitted on an annual basis and may be required to pay the Annual Re-registration Fee (where applicable). An existing Student will be regarded as automatically having applied for re-admission, save for where the College is formally informed that the existing Student is leaving the College. The Student's application will then be considered by the College who may re-admit the Student at the sole discretion of the College. Re-applications might be unsuccessful in the case of, for example, if the

Student no longer meets the age group for the level applied for, serious disciplinary issues involving the Student, or failure on the Students part to comply with the College Specific Policies and College Rules or the contractual failure of the Parents or the Account Holders. For the avoidance of doubt, the aforementioned cases are not meant as an exhaustive list and in no way limit the College's discretion to refuse any application for re-admission.

2.4 The Parents of each Student agrees to sign an updated Student Admission Contract should the College require them to do so. Furthermore, even though the Student Admission Contract has been signed by the Parties, the Student Admission Contract may still be cancelled by the College as a result of, for example, non-payment of College Fees by the Parents. The Student may, as a result, not be able to attend the College or if already present may be required to leave the College. A Student will not be allowed to attend the College at the beginning of the first College Term, of any College year, until all amounts which are due for payment before the beginning of the first College Term of the College year have been paid. The amount due will include, in the case of a College year, all overdue amounts which remain unpaid from the previous College year by the Parents (including any legal costs and other costs incurred by the College to recover College Fees) in terms of the Student Admission Contract.

2.5 The College reserves the right to contact any previous College or school that the prospective Student has attended, in order to obtain a reference for the Student and the Parents.

2.6 The College shall only be bound by the Student Admission Contract if it has been signed by or on behalf of the Parent/s and the College. The Executive Head, or his/her duly authorised representative, is collectively authorised by the College to sign the Student Admission Contract, or any other relevant documentation, on the College's behalf. The College shall however be entitled to waive compliance with the requirement that the Student Admission Contract be signed by one or more of the Parents or the College. **Should the Student Admission Contract not be signed by all of the Parents it shall not affect or limit the liability of those Parents on whose behalf it was signed.**

2.7 College attendance by the Student is compulsory in terms of the College's policies. The College must therefore be provided with any information in respect of casual or prolonged absence from the College by the Student. Parents and Students agree to approach such absences in the manner described by the relevant Curro Policies and other College Specific Policies and College Rules that might be implemented from time to time.

2.8 If the Parents have any queries, concerns and/or complaints relating to the College and/or a Student's involvement in the College and/or any matter arising out of the Student Admission Contract it must be raised, in writing, with the Executive Head or his/her delegate.

3. OBLIGATIONS OF THE COLLEGE

3.1 The Executive Head or his/her duly authorised representative has sole discretion to admit and enrol a prospective Student or to refuse a prospective Student without giving reasons. The Executive Head or his/her duly authorised representative may, at his/her sole discretion, grant temporary enrolment to a prospective Student, subject to any terms and conditions that the Executive Head may impose, at his/her discretion. The Executive Head may cancel the enrolment (including temporary enrolment) of a Student in accordance with the Student Admission Contract and the relevant Curro Policies, including the Curro Admissions Policy, the Curro Admissions Procedure, the Curro Code of Conduct, and College Specific Policies or College Rules.

3.2 **Until the Student Admission Contract is signed by the Parties and the Enrolment or Registration Fee or Annual Re-registration Fee (where applicable) is paid, nothing in the Student Admission Contract shall be construed as a representation or warranty made by the College to the Parents or the Student that the prospective Student will in fact be admitted.**

3.3 While the Student is enrolled at the College the staff of the College undertakes to exercise reasonable care in respect of the Student's education and welfare during College Hours and/or when the Student is permitted or required to be on the College Premises and/or when the Student is attending a College activity.

3.4 The College shall provide Education Services for the benefit of such Student and other Students at the College during College Hours or extracurricular activities and in doing so will exercise skill and care.

3.5 The College will at all times but within reason maintain, service, repair or replace the College Facilities from time to time, to the extent that the College in its sole discretion is of the opinion that such work may in fact be required or as required by relevant education facility legislation.

3.6 The College shall provide the Parents with the bank account details into which all payments must, from time to time, be made by the Parents.

3.7 The College will monitor each Student's progress and on a regular basis generate and send to the Parents progress report cards. Where there is any concern about a Student's progress, the College will arrange for a meeting with the Parents to discuss and deal with the concerns. Without creating any further obligations for the College, it will for an initial period of 3 (three)

calendar months after a new Student has started College, use its best endeavours to identify any physical, mental or emotional conditions that may cause any obstacle to or difficulty in or restriction on a Student's learning ability. Should further diagnosis be required, after the aforementioned initial period, the College will arrange for an appropriate assessment by an appropriately qualified and experienced professional after making the required written recommendation to the Parents and only after it has received a written request and consent from the Parents. The cost of the assessment will be at the cost of the Parents. The Parents will at all times have the right to seek a diagnosis from a suitably qualified and experienced professional of their choice and will not be obliged to use the services of a professional suggested by the College. Whilst the College itself may be able to identify possible Student specific conditions or educational needs, it is not in a position to diagnose the Student with any specific medical condition or special educational needs. The College specifically draws the Parents' attention to the fact that the College's Facilities and resources may limit its ability to provide a high quality of education to Students with special needs. The Executive Head may in his/her sole discretion cancel the Student Admission Contract should the College no longer be able to provide adequate education to a Student with special education needs. The payment of College Fees is dealt with in clause 5 below.

4. OBLIGATIONS OF THE PARENTS

4.1 The Parents must assist the College by ensuring that:

- 4.1.1 they fulfil all of their obligations contained in this Student Admission Contract;
- 4.1.2 they encourage and assist the Student in his/her studies by giving appropriate support at home;
- 4.1.3 they maintain a positive and respectful relationship with the College, its Students and all of its staff;
- 4.1.4 they attend meetings when requested to by the College and keep communication with the College open, informing the College of any matters that affect the well-being of the Student;
- 4.1.5 they provide the College with any changes to the Parents and/or Student's personal information that is contained in the Admission Application Form including change of address and/or contact numbers, within two weeks of becoming aware of the change;
- 4.1.6 **they confirm that all of the information that they have provided/will provide to the College is both true and correct. Should Parents withhold information from the**

College, and the information is considered important and relevant by the College, the College may elect to cancel the Student Admission Contract, in terms of clause 7 of the Student Admission Contract;

- 4.1.7 they inform the College, in writing and before the Student attends College, of a Student's special education needs, whether physical, including hearing impairment, visual impairment, or neurological impairment; or behavioural; or emotional; or any other medically assessed special need;
- 4.1.8 **they acknowledge and accept full responsibility for the Student after the notified finishing time of any particular College day or College related activity or event, whether the Student is on the College Premises or not, and**
- 4.1.9 **they acknowledge that they have read and understood each of the Curro Policies, the College Specific Policies and College Rules relevant to this Student Admission Contract and agree to abide by the terms and conditions contained therein. Furthermore, they agree to abide by any other College Specific Policies and College Rules that the College may prescribe from time to time. The Parents will ensure that the Student, any other guardian/parent of the Student, the Account Holder, or any person who has rights of control and makes decisions in respect of the Student shall abide by the Curro Policies, the College Specific Policies and College Rules. The Parents agree to support the College and the conditions/rules contained in the Curro Policies, the College Specific Policies and College Rules. The College shall ensure that copies of the aforementioned policies are available, free of charge, at the College office.**

5. FEES AND PAYMENTS

- 5.1 At the commencement of this Student Admission Contract, the College Fees, Enrolment and Registration Fees, Annual Re-registration Fees and Additional Fees for each Student as set out in the Annual Fee Letter are payable by the date(s) and in the manner and at the place described in such Annual Fee Letter.
- 5.2 **Parents should immediately inform the College if the Annual Fee Letter is not received within 7 (seven) days after the commencement of the first College Term. The failure by the College to make the Annual Fee Letter available to Parents shall not absolve the Parents from payment of any fees as contained therein and it is the Parents responsibility**

to verify the applicable fees payable.

- 5.3 The Parents agree to reimburse to the College any expenses that the College incurs on behalf of or in relation to the Student, such as emergency medical expenses. Proof of such expenses will be made available to Parents on request.
- 5.4 College Fees for a College year shall be determined on or before 30 November and Parents shall be notified of the amount on or before 1 December of the preceding College year. Notification may take place via a written notice, or email, or text message, in terms of the contact details provided for in the Application Admission Form.
- 5.5 **Once a Student has been admitted to the College the Parents are liable for the full year's College Fees for that specific year. The Parents may pay the College Fees in instalments but must be aware that should the Parents default they will be liable for the full year's College Fees.**
- 5.6 **College Fees are due and owing from the beginning of the College year and in the event that interest may accrue to Parents as a result of the upfront payment of fees, such accrued interest shall be considered to be the College's income. It is specifically recorded that the Parent consents to and acknowledges that they will not be paid any interest that may accrue as a result of the payment of College Fees.**
- 5.7 College Fees are to be paid in advance, either annually, termly or monthly (on/before the second day of each month), as set out in the Annual Fee Letter. The Parents may select a particular period, and should they wish to change to another payment period (as provided for in the Annual Fee Letter), they must request (through the College Office) to the College for such change to be affected. Such proposed change will not become effective until notice of acceptance of such change is given by the College. Should the Parents elect to make monthly payments they authorise the College to set up a debit order against their bank account for the payment of the monthly College Fees. For the avoidance of doubt, where Parents elect to make monthly payments, such payments are apportioned over 12 (twelve) equal monthly instalments (including December). As such even though the Student does not technically attend College for the full month in December, the College Fees charged in that month represent a portion of the annual College Fees charged and as such become due and payable by the Parent. It should further be noted that the College may, following information obtained from any credit report of the Parent, prescribe a particular payment period for the Parent.
- 5.8 If the Parents fail to pay any instalment on the due date, contained in the applicable Annual Fee Letter, and the College grants them an indulgence of time to make

- such payment, this shall not be regarded as a waiver (giving up) by the College of their right to insist that all amounts owing be paid immediately or an agreement that the payment dates for the remaining instalments have in any way been extended or altered. The College does not have an obligation to extend any payment date but may do so in their sole discretion.
- 5.9 College Fees shall escalate at least annually but in exceptional circumstances more regularly. **The College has the right to amend or escalate the amount of the College Fees and/or the payment obligations of the Parents in respect of the College Fees or any other payments on written notice to the Parents.** Should the Parents be unsure as to any of their financial obligations, it is the responsibility of the Parents to contact the College in order to obtain clarity.
- 5.10 If the proposed changes in the College Fees referred to in clause 5.9 are not acceptable to the Parents they must, within 7 (seven) days of being given notice, contact the College via email and/or letter and/or telephone. **Should the Parents not accept the proposed changes such Student's admission to the College will cease with effect from the last day of the College Term, before the increased College Fees are due. For the sake of clarity, such termination will not have the effect of reducing or in any way doing away with any liability for the payment of any College Fees or any other amounts owing by the Parents in terms of the Student Admission Contract.**
- 5.11 If the Parents fail to give the required notification referred to in clause 5.10, they will be regarded as having agreed to and accepted the proposed changes and will be liable for the full amount of College Fees as set out in the notice.
- 5.12 The College may from time to time notify the Parents of Additional Fees which relate to specific activities, outings, stationery, and other items which may be recurring or once off, by giving advance notice to the Parents. The notice will stipulate exactly which activities, events or items the Additional Fees relate to. In the case of an activity/excursion, should the Parents elect to not pay the Additional Fees or should they fail to pay on or before the prescribed due date, then the Student will not be permitted to participate in such activity. Furthermore, the College reserves the right to not permit a Student to attend any extramural activities and/or excursions should the Parents not have paid any required College Fees and/or Annual Re-registration Fees and/or any other outstanding amounts, that are due and owing to the College.
- 5.13 The Parents will not be entitled to any reduction or refund in respect of College Fees or Additional Fees for any period that a Student is under suspension or should the Student be expelled, unless determined otherwise at the sole discretion of the College.
- 5.14 **Where there is more than one Parent, the liabilities or obligations of the Parents under the Student Admission Contract will be joint and several, the one paying the other to be absolved. This means that the person to whom the liability or obligation is owed by the Parents will be entitled to look to all or any one or more of the Parents for the enforcement of its rights and that no Parent will be entitled to resist any claim on the grounds that it is liable or responsible for only a limited share of such claim. The College shall be entitled to hand the overdue account over to its attorneys or appropriately registered debt collectors who may in turn claim all default, administration, and collection costs as contemplated in the Magistrate's Court Act 32 of 1944 that may arise as a result of the Parent/s failure to pay.**
- 5.15 The Parents may delegate the obligation of payment of College Fees and Additional Fees to a third party. The College may however still, at their sole discretion, elect to claim any outstanding amounts from the Parents and not the third party. The College may, at their sole discretion, require a third party to sign an agreement with the College to confirm that they will be responsible for the payment of College Fees and Additional Fees. The College will not accept payment from the third party if a Parent has not signed the Student Admission Contract.
- 5.16 **The Parties agree that failure by the Parents to settle any College Fees and/or Additional Fees which become due, owing and payable in accordance with the Student Admission Contract shall constitute a breach of the Student Admission Contract. In that event, and without prejudice to any other rights that the College may have, the balance of the outstanding amounts for the remainder of the College year will become due and payable, 7 (seven) days after the date that the notice of breach is sent to the Parents. Should the Parents not remedy the breach then the College shall be entitled to:**
- 5.16.1 **Cancel the Student Admission Contract with the Parents and/or claim specific performance in terms of the Student Admission Contract. The Student may be required to leave the College at the end of the College Term in which the default occurred or 30 (thirty) days after the default occurred (whichever is the longer period). This period is to allow the Student time to find an alternative College. The Parties acknowledge and agree that it is difficult, if not impossible, to fill a vacancy in the course of the College year and should a Student have to leave, the College will suffer financial loss. Therefore, the Parties agree that the full year's College Fees may be**

recovered from the Parents on the basis of liquidated damages; and/or

- 5.16.2 Present a written notice/certificate, signed by the Executive Head, or his/her nominee or the appointed regional accountant, indicating all of the outstanding amounts that are due and owing by the Parents and this shall be sufficient proof of the outstanding amount for the purpose of obtaining judgment (whether by default or summary or provisional sentence) in any legal proceedings. The burden of proof shall be on the Parents to indicate why the notice/certificate is incorrect; and/or
- 5.16.3 To institute legal steps or legal proceedings against the Parents to recover the overdue amount and all legal costs incurred by them, on an attorney and client scale, including collection commission, to the maximum extent permitted by law; and/or
- 5.16.4 The College may, without the consent of the Parents, cede, delegate and/or assign all or any of their respective rights and obligations in terms of this Student Admission Contract to any third party. The Parents herewith consent to such cession, delegation and/or assignment and the result thereof.

6. TERMINATION AND NOTICE REQUIREMENTS

- 6.1 Parents may terminate the admission and enrolment of a Student at the College, after the commencement of the first day of the College year, by providing the College with at least 3 (three) calendar months written notice of termination of the enrolment of the Student. Should the first day of the month fall on a Saturday, Sunday or public holiday or during any of the College holidays ("non-College day"), such notice must be furnished to the College by no later than the next College day, and that particular notice period will be calculated from the first day of the month during which such notice was received by the College. **Parents will still be liable for the full College years College Fees, but the College, subject to the approval of the Chief Financial Officer of Curro, has sole discretion to return a portion of any fees paid upfront or waive certain payments that the Parents may owe, should they pay the College Fees in instalments.**
- 6.2 Should the Parents wish to terminate the enrolment of a Student prior to the start of the new College year for which the enrolment is applicable, the Parents undertake to furnish the College with written notice of his/her wish to terminate on or before 7 December of the preceding year. Should the Parents fail to furnish the College with such notice by 7 December, **the College may hold the Parents liable for payment of**

College Fees equivalent to a 3 (three) calendar month period of the relevant subsequent year.

- 6.3 The College may summarily and with immediate effect, terminate the Student Admission Contract and admission and enrolment of the Student, if the Executive Head, or his/her nominee, is, at his/her sole discretion, of the opinion that the conduct and behaviour of either the Parents or Student is of such an unreasonable nature that it is negatively affecting or is likely to negatively affect the progress of other Students in attendance at the College, and/or the well-being of any member of the College, and/or the College's reputation and good name. In the case of a Student, who is subject to a disciplinary hearing as a result of his/her conduct, the College shall be entitled, pending the outcome of a disciplinary enquiry, to suspend the Student from the College, and pursuant to the outcome of the disciplinary enquiry, to terminate the admission of such Student in accordance with the Curro Policies, the College Specific Policies and/or College Rules. The Parents shall be liable for the full year's College Fees which shall become due and owing on the date of cancellation of the Student Admission Contract. The Parents will further be liable for any damage to or loss of College Facilities suffered as a direct result of the Student's misconduct. The College, subject to the approval of the Chief Financial Officer of Curro, has an absolute discretion to return a portion of any fees paid upfront or waive certain payments that the Parents may owe should they pay the College Fees in instalments.
 - 6.4 The College, by giving 3 (three) calendar months' notice, may terminate the Student Admission Contract and the admission and enrolment of a Student if the Executive Head is reasonably of the opinion that the College can no longer provide adequately for any special educational needs of such Student. The Student shall be removed from the College at the end of the College Term in which the College provides the Parents with notice. Parents will still be liable for the full College year's College Fees, but the College, subject to the approval of the Chief Financial Officer of Curro, has an absolute discretion to return a portion of any fees paid upfront or waive certain payments that the Parents may owe should they pay the College Fees in instalments.
 - 6.5 The admission of a Student will terminate automatically on the death of the Student.
- ## **7. BREACH**
- 7.1 If the Parents or Student breach the Student Admission Contract, or Curro Policies, or any College Specific Policy, and/or College Rule/s, the College may elect to send them a notice stating that they are in breach. If the Parents or Student remain in breach for

a period of 7 (seven) days after receiving notification that the College requires the breach be remedied, then the College shall be entitled, without prejudice to its rights and at its sole discretion, to follow the procedures as set out in the relevant Curro Policies, or College Specific Policies, College Rules, and/or the Student Admission Contract depending on the nature of the breach, or to cancel the Student's enrolment and the Student Admission Contract. Depending on the nature of the breach the Student may be required to leave the College immediately. The College shall have no obligation to refund any College Fees to the Parents if the Parents remained in breach despite written notice.

7.2 The College may claim payment of all moneys owing by the Parents along with the remainder of the outstanding College Fees for the current College year.

8. PROTECTION OF PERSONAL INFORMATION

8.1 **The Parents and the Student acknowledge that they have read the contents of the Student Personal Information Policy and consent to abide with the terms and conditions contained therein. The College specifically draws the Parents' attention to the consent form contained within the aforementioned policy which confirms that the Parents' consent to the College processing the Student's personal information as contained in section 35 (thirty-five) of the Protection of Personal Information, Act 4 of 2013.**

8.2 The Parents and the Students acknowledge that informal photographs may be taken of the Students and/or the Parents at various College events or whilst on the College Premises and that insofar as these photographs are placed in the possession or control of the College these photographs might be used by the College or Curro or its subsidiaries or associates, in the electronic or printed media such as websites, newspapers, advertisements, magazines and various other sources. The Parents and the Students consent to the use of the photographs as mentioned in this clause.

8.3 Neither the College nor any of their managers, representatives, staff members, other employees, and/or any executive committee member, prescribed officer or director of Curro, will be liable for any loss or damage that either the Parents or any Student suffer as a result of the College furnishing any opinion or making any statement or disclosure of information if carried out in accordance with the provisions of the Student Personal Information Policy.

8.4 The College undertakes to exercise reasonable care with a view to ensuring that the provision of any information concerning a Student is accurate, and any opinion given regarding a Student's ability, aptitude and character is fair.

8.5 **The Parent hereby provides its consent to the**

College to distribute the Parents' names and contact details to other Parents, staff of College, Curro Holdings, or any other responsible persons authorised or delegated by the College for any College related purpose.

9. ACKNOWLEDGEMENTS, WAIVERS AND DECLARATIONS BY THE PARENTS

9.1 The Parents hereby acknowledge and confirm that:

9.1.1 The College reserves the right to apply the consequences of its Code of Conduct, Student Disciplinary Policy, any other relevant Curro Policies, the College Specific Policies and College Rules, whether the Student commits a breach on or outside of the College Premises; and

9.1.2 They have familiarised themselves with the nature and extent of the Education Services organised and provided by the College, as well as the College Facilities for the use of Students and that they are fully aware of the risks and dangers that each Student may be exposed to as result of his/her participation in the Education Services and use of the College Facilities; and

9.1.3 They undertake to indemnify and hold harmless the College, and/or the Executive Head and/ or any member of staff, and/or any executive committee member, prescribed officer or director of Curro, against any claims arising from or in respect of the theft, loss, damage or destruction of any personal property of whatever nature (including College uniforms, sporting equipment, books, or any other personal possessions) brought onto the College Premises by a Student (save that this undertaking will not apply to any person in whose care and possession any of the personal property has been placed and the theft, loss, damage or destruction is as a result of gross negligence or intentional damage); and

9.1.4 Unless they specifically notify the College to the contrary, his/her consent to the Student participating, under supervision, both inside and outside the College Premises in any sports; or activities; or travel to any College activity at another venue; which may result in physical injury, shall be deemed to have been given. The College shall not be responsible for any injury, loss or damage to the Student or the Student's property resulting from any of the abovementioned activities, except in the case of gross negligence on the part of the College staff

- or agents, and the Parents indemnify the College against any claims in this regard; and
- 9.1.5 They will not withhold/delay payment should the College be in breach of any of its obligations; and
- 9.1.6 They acknowledge and accept that the College may have to increase the intended number of Students in a class should a Student have to repeat a grade; and
- 9.1.7 They shall not hold the College and/or the Executive Head, any member of staff and/or any executive committee member, prescribed officer or director of Curro, liable for any act or omission, that is actionable in law and may/ has caused damage, injury or harm, including death, or loss of property, unless the act or omission amounts to gross negligence or was carried out intentionally; and
- 9.1.8 They accept that a Student may require emergency medical care at a time that neither of them is easily contactable and therefore delegate to the Executive Head and/or his/her nominee and/or staff members of the College, the power to authorise any and all such medical treatment and take any and all such steps that he/she considers necessary to provide the Student in question with the best medical care possible under the circumstances. If specific medical conditions are present which may impact emergency treatment, it is advisable that a medic alert brace let be worn by the Student; and
- 9.1.9 They have recorded in the Admission Application Form all relevant details of each Student's medical conditions (if any), prescribed medication (if any) and/or special healthcare needs (if any) and promise to immediately notify the Executive Head of any changes in a Student's health, medicine, well-being or special healthcare needs; and
- 9.1.10 They indemnify and agree to hold harmless the Executive Head, the College and any of their directors, managers, representatives, staff members, other employees and/or any executive committee member, prescribed officer or director of Curro, from and against any claim made by any person, including by or on behalf of any Student or either Parent, arising from or in connection with any physical and/or emotional and/or mental injury or harm or death as a result of any medical treatment or medication administered and/or any steps taken to arrange such emergency medical treatment for a Student; and
- 9.1.11 They acknowledge and accept responsibility for the payment of all medical and related costs for each Student's medical treatment; and
- 9.1.12 They acknowledge that their on-going co-operation with the College and good relationships amongst Parents of the College and amongst the Students at the College is vital to the provision of a holistic and optimal educational experience for each Student; and
- 9.1.13 They confirm and agree that they have read and understood the Code of Conduct and all of the relevant Curro Policies, College Specific Policies and College Rules in existence as at the date of the admission to the College of each Student, they accept the content thereof as binding upon them and each Student and undertake to abide by them and to properly familiarise themselves with all amendments to, inter alia, the College Policies from time to time; and
- 9.1.14 In the event of a Student making use of College Transport, they indemnify and agree to hold harmless the Executive Head, the College and any of their directors, managers, representatives, staff members, other employees and/or any executive committee member, prescribed officer or director of Curro, from and against any claim made by any person, including by or on behalf of any Student or either Parent, arising from or in connection with any physical and/or emotional and/or mental injury or harm or death as a result of the Learner's use of the College Transport; and
- 9.1.15 They are aware that the Executive Head may in terms of the Code of Conduct, suspend or expel a Student from the College. The Parents' attention is specifically drawn to the content of the College's Code of Conduct and Student Disciplinary Policy. The examples in the College's Code of Conduct set out examples of offences and misconduct however this is not a closed list and a Student may be suspended or expelled for offences which are not contained in the Code of Conduct. Further the Executive Head may remove the Student from the College if, in the discretion of the Executive Head, the Student's progress, attendance or behaviour

(including behaviour outside of College hours or off the College premises) is seriously unsatisfactory and the removal of the Student will be in the best interests of the College and the other Students. The College will provide the Parents with written notice of the termination. Depending on the severity of the misconduct the College will determine when the Student will be required to leave the College and the date will be set out in the notice of termination. Parents must be aware that the termination, in certain circumstances, may be immediate.

10. COSTS

In the event that the College briefs legal representatives to enforce or advise the College on any of its rights in terms of the Student Admission Contract or any of the College Policies or in order to defend any proceedings brought against the College, or any member of staff or other employee, it shall be entitled to recover these costs on an attorney own client scale, including commission and tracing charges, against the Parents.

11. NON-COMPLIANCE

11.1 Once a Student has been admitted to the College the Parents are liable for the full year's College Fees for that specific year. The Parents may pay the College Fees in instalments but must be aware that should the Parents default they will be liable for the full year's College Fees. Should the Parents neglect or refuse to pay any College Fees, Additional Fees, or any other amount due and payable to the College, promptly on the respective due date, or should the Parents commit any act of insolvency or give notice of any intention to surrender their estate; or should an application be brought for the provisional or final sequestration of their estate or of their liquidation; or should the Parents make any compromise arrangement with their creditors or should any judgment of any court be taken against the Parents, the full amount of outstanding College Fees and Additional Fees, if any, together with all other outstanding amounts will immediately become due and payable without any further notice to the Parents/Student.

12. VARIATION

The College reserves its right to amend the Student Admission Contract from time to time for legal, safety or substantive reasons in order to assist the College in providing superior education to its Students. The College shall endeavour to provide the Parents with 1 (one) College term's notice of any amendments. No variation of the conditions which have the effect of releasing the Parents and/or the Student from any

obligations in the Student Admission Contract shall be binding on the College unless contained in a written document that is signed by the Executive Head, or his/her nominee.

13. DOMICILIA AND NOTICES

- 13.1 Where the Parents have to give a notice to any party in terms of the Student Admission Contract, such notice shall be valid if delivered to the College's physical address, fax number or email address, which details appear on the Admission Application Form.
- 13.2 Where a notice has to be given to the Parents in terms of the Student Admission Contract, such notice shall be valid if delivered to the Parents' physical address or email address, as set out in this Student Admission Contract.
- 13.3 The Parents also appoint the aforementioned address as their *domicilium citandi et execu tandi*. The *domicilium citandi et executandi* address is the physical address and/or email address where the Parents would like all legal notices to be served in respect of all processes which must be served or exceptions which may be taken arising out of the Student Admission Contract.
- 13.4 Parents agree to provide the College with updated email addresses, fax numbers and/or cellphone numbers to ensure that the College is able to contact them.
- 13.5 The Parties may change their address by written notice to the other party.
- 13.6 The Parties agree that notice to one Parent shall be considered notice to all Parents.

14. JURISDICTION AND GOVERNING LAW

- 14.1 The Student Admission Contract shall be governed by the law of South Africa.
- 14.2 The Parents' consent to Magistrate's Court having jurisdiction in respect of all proceedings connected with this Student Admission Contract, notwithstanding that the amount claimed or the value of the matter in dispute exceeds such jurisdiction in terms of Section 45 of the Magistrate's Court Act 32 of 1944 (as amended). The College shall however not be obliged to institute action in the Magistrate's Court.
- 14.3 The College may at its sole election submit any matter or dispute connected with the Student Admission Contract, to arbitration. The College shall however not be obliged to submit a matter to arbitration and may follow the usual legal process should it choose to.
 - 14.3.1 The College shall inform the Parents via written notice that it intends on submitting the matter to arbitration.
 - 14.3.2 The arbitration shall take place in accordance with the provisions of the Arbitration Act, No. 42 of 1965 (as amended or replaced from time to time). If the dispute is in regard to non-

payment of College Fees, then the Rules of the South African Chamber of Arbitration shall apply as set out briefly below. Any other disputes shall be governed by the Arbitration Foundation of South Africa (AFSA).

- 14.3.3 Parties shall draft affidavits setting out the matter and they may employ legal counsel to assist them with the preparation and drafting.
- 14.3.4 The arbitration shall be held and concluded within 30 (thirty) days after the dispute has been registered.
- 14.3.5 The arbitrator shall be such independent and suitably qualified person as appointed, solely, by the Chairperson of the South African Chamber of Arbitration.
- 14.3.6 This clause shall constitute the irrevocable consent of each party to the arbitration proceedings and no party shall be entitled to withdraw therefrom or to claim at such proceedings that it is not bound by this clause.
- 14.3.7 All communication between the parties and the arbitrator shall be done in writing.
- 14.3.8 The arbitrator must make an award within 14 (fourteen) calendar days (weekends/ public holidays included). An extension to this period may be given by the Chairperson of the Chamber.
- 14.3.9 Each of the Parties hereby irrevocably agrees that the decision of the arbitrator and the arbitration proceedings shall be final and binding and shall be capable of being made an order of any court to whose jurisdiction the Parties are subject
- 14.3.10 Should the College elect to arbitrate in accordance with the Rules of the South African Chamber of Arbitration, the Parents and/or any interested party may request a copy of the Rules from the College. The Rules must be provided on or before the College institutes a claim.

15. WHOLE AGREEMENT

- 15.1 This Student Admission Contract and Admission Application Form constitutes the whole agreement between the Parties, except to the extent that the Student Admission Contract provides otherwise, and no agreements, representations, warranties, variations, deletions, or agreed cancellation between the Parties other than those set out herein are binding on the Parties, unless reduced to writing and signed by both the Parents and the College.
- 15.2 The Student Admission Contract and Application Admission Form may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be taken together and deemed to be one instrument.
- 15.3 If any provision of the Student Admission Contract is held to be unenforceable for any reason, it shall be adjusted rather than voided, if possible, in order to achieve the intent of the Parties to this Student Admission Contract to the extent possible. In any event, all other provisions of the Student Admission Contract shall be deemed valid and enforceable to the full extent possible.

We, the undersigned, have read the contents of this Student Admission Contract along with the Admission Application Form, and we declare that we understand the content thereof and agree to be bound by its terms and conditions.

DATED at _____ on this ____ day of _____ 20__

As witnesses:

1. _____

2. _____

PARENT ONE

Name: _____

ID no.: _____

Domicilium address: _____

Email: _____

DATED at _____ on this ____ day of _____ 20__

As witnesses:

1. _____

2. _____

ACCOUNT HOLDER

Name: _____

ID no.: _____

Domicilium address: _____

Email: _____

DATED at _____ on this __ day of _____ 20__

As witnesses:

1. _____

2. _____

PARENT TWO

Name: _____

ID no.: _____

Domicilium address: _____

Email: _____

DATED at _____ on this __ day of _____ 20__

As witnesses:

1. _____

2. _____

PARENT TWO

1. POLICY STATEMENT

- 1.1 It is the policy of Curro Holdings Limited ('Curro'), to expect conduct of the highest standard from all students at Curro Holdings Limited Private College (CHPC), as managed by Curro Holdings Limited (Curro).
- 1.2 This includes conduct in the classroom, on the sports field, during all college events, on the college campus and at any other time where a student will, through association, be representing the image of such a college or Curro in general.
- 1.3 This policy is drafted within the related South African legislative framework.
- 1.4 This policy provides a suitable environment to accommodate learning excellence. This policy prescribes certain responsibilities to the stakeholders in this policy and should stakeholders not adhere to these responsibilities, the college has the right to implement disciplinary procedures in line with the college disciplinary policies.
- 1.5 In general, this policy expects all stakeholders to uphold the principles of integrity, honesty, respect, high morals, consideration for others, good manners and punctuality.

2. POLICY STAKEHOLDERS

- 2.1 This policy is applicable to all lecturers, students, parents of students, guardians acting on behalf of students and sponsors responsible for the payment of college fees on behalf of students. Every student at the college is therefore bound by this code of conduct.
- 2.2 It is the responsibility of the college to:
 - 2.2.1 ensure that copies of the code of conduct will be kept by the college head and the administrative department and that students and parents/guardians will have free access to the code of conduct, and
 - 2.2.2 should a student request a copy of the code of conduct, he/she will be supplied with a copy free of charge.
- 2.3 It is the responsibility of lecturers to:
 - 2.3.1 ensure that all stakeholders are at least annually made aware of the content and implementation requirements of this policy;
 - 2.3.2 ensure that the provisions of this policy are enforced;
 - 2.3.3 make available to students and parents/ guardians this code of conduct, or any other policy of the college, when requested to, and
 - 2.3.4 implement and apply the code of conduct equally and fairly.
- 2.4 It is the responsibility of students to:
 - 2.4.1 familiarise themselves with the contents of this code of conduct;
 - 2.4.2 sign a copy of the acknowledgment attached as Addendum A, confirming that they have received this code of conduct and agree to adhere to it;
 - 2.4.3 comply with instructions from lecturers and the general rules of the college;
 - 2.4.4 behave responsibly and not endanger the safety and welfare of others;
 - 2.4.5 respect and care for the property of the college and others;
 - 2.4.6 maintain sound relations with others at college, be courteous and respect the dignity and self-worth of others;
 - 2.4.7 be punctual and observe the timekeeping practices of the college;
 - 2.4.8 behave honestly and conduct themselves with integrity;
 - 2.4.9 accept legitimate punishment and disciplinary action taken against them as being fair, reasonable and rehabilitative;
 - 2.4.10 demonstrate a positive attitude towards the opportunity to learn and be diligent in their efforts to learn, and
 - 2.4.11 conduct themselves within the policies, codes and rules of the college, whether described in this code of conduct or any other policy or rule implemented by the college.
- 2.5 It is the responsibility of parents/guardians/sponsors to:
 - 2.5.1 familiarise themselves with the contents of the code of conduct and to ensure that the code of conduct is properly understood by the students;
 - 2.5.2 participate in the learning process and assist their children with learning practices, provide encouragement, check results and communicate freely with the college;
 - 2.5.3 sign a copy of the acknowledgment attached as Addendum A, that they have received a copy of this code of conduct and will endeavour to ensure the code of conduct is adhered to;
 - 2.5.4 actively support the efforts of the college and its lecturers to teach their children;
 - 2.5.5 involve themselves in college activities;
 - 2.5.6 make positive suggestions and contributions to improve the college's education process and the learning environment;
 - 2.5.7 work with the college to overcome any student behaviour which negatively impacts the learning environment;
 - 2.5.8 support the disciplinary structures and procedures of the college in the interest of maintaining an orderly and positive learning environment;

- 2.5.10 encourage their children to participate fully in the college and all learning practices offered by the college;
- 2.5.11 ensure that students follow the attendance rules of the college, attend all functions and activities requiring compulsory attendance and that college timekeeping requirements are observed;
- 2.5.12 keep themselves informed of their child's progress and behaviour as reflected on in progress reports;
- 2.5.13 inform the college in writing of any changes in their contact details, and
- 2.5.14 ensure that college and other fees are paid timeously.

3. GUIDELINES AND RULES

3.1 General rules

- 3.1.1 Students shall support the college head and members of staff in establishing and maintaining good order and an environment and conditions in which the process of teaching and learning can take place. Students shall be required to obey and promptly carry out any instructions reasonably given by the college head, any lecturer or class leader to this end.
- 3.1.2 In their dealings with one another, students shall be required to show mutual respect and tolerance. Students shall refrain from any conduct calculated to harm the physical, mental or moral welfare of any other students, or which may have that result.
- 3.1.3 Colleges managed by Curro are smoking-free, drug-free, alcohol-free, weapon-free, gun-free and gambling-free zones.
- 3.1.4 Lecturers have the right to make and display rules regarding classroom conduct in their own classrooms and insofar as these rules do not interfere with this code of conduct, college rules or the rights of the students, students must adhere to these rules.
- 3.1.5 The rules regarding property are applicable to all college property which includes the land and buildings occupied by the college and any permanent or relatively permanent fixture or fitting on or in such land or buildings, including equipment, computers, books, materials, motor vehicles and the like, owned by the college, hired by the college or stored by the college, the property of members of staff, fellow students, visitors to the college and others. These rules apply to property on the college premises, in the vicinity of the college, at or in the vicinity of the venue of any college activity, as well as any mode of transport conveying students to or from college or college activities.
- 3.1.6 The college and Curro reserve the right to take disciplinary action against a student for misconduct that took place 'off-site', e.g. after college hours and/or off college premises, and/or which may have a negative impact on the college and/or other students as a result.
- 3.1.7 Every student has a right to education and the college respects this right.
- 3.1.8 Registers must be kept recording the student attendance in every class.
- 3.1.9 Although the college will attempt to make parents/guardians aware of any notices issued to students through SMS, email or MyHub, it is the responsibility of the students to ensure that parents/guardians receive notices.
- 3.1.10 Different college campuses managed by Curro have different college uniforms and different uniform rules apply.

4. APPROVAL, AMENDMENTS AND REVIEWS

- 4.1 The approval of all Curro policies, including the policies governing colleges, are set out in the Curro Policy on Policies and Procedures (CURA01PO) and the Curro Policy Review Procedure (CUR01PR).
- 4.2 All college policies must be approved, amended and reviewed subject to those policies referred to in 4.1 above.
- 4.3 This policy must be reviewed within one calendar year of the date of last review, update or amendment.
- 4.4 The responsibility for the review of this policy lies with the college head
- 4.5 This policy may be subject to review, update or amendment within the set calendar year, if same is required by or in terms of change in legislation, change in external policy guidelines and/or relevant court rulings.

STUDENT CODE OF CONDUCT

Examples of infringements and recommended sanctions.

Every matter shall be dealt with on its own merits and the transgressions and sanctions below are guidelines that may/may not be followed by the college.

Type of student misconduct/transgression	Recommended sanction		
	First transgression	2nd/repeat transgression	Subsequent transgression
VERY SERIOUS MISCONDUCT			
1. Violent, abusive, intimidating or threatening behaviour, verbal or physical, and/or fighting, assault, threatened or actual, and/or victimisation, bullying or initiation of any sort, including cyberbullying or intimidation, regardless of the electronic platform used and/or transferring, selling or distributing, using or being in possession of a dangerous object, including, but not restricted to, weapons, including guns, ammunition, knives, clubs or screwdrivers, fireworks, explosives or any object that may be considered as being potentially dangerous at college or at college events, and/or inciting, advising or rewarding others to perform violent, offensive or threatening acts and/or any 'gang' related activity that may threaten the safety or welfare of others at college, at college events or in relation to college, and/or harassment on sexual, racial, religious or other grounds, and/or discrimination against another on sexual, racial, religious or other grounds, and/or issuing a bomb threat or arson, attempted or actual, and/or behaviour that may pose a danger to the safety and welfare of others at college or at college events.	Hearing with suspension and/or expulsion and/or alternative sanction		
2. Being in possession of or under the influence of alcoholic, hallucinogenic or dangerous/prohibited substances that produce a psychoactive effect or distributing, storing or consuming any of these substances at college or at college events and/or strong suspicion of habitual use/abuse or regular use of medication, drugs or alcohol at college or at college events.	Hearing with suspension and/or expulsion and/or alternative sanction		
3. Being in possession of another's property without their knowledge or consent or attempting to remove another's property without their knowledge or consent and/or theft or attempted theft and/or sale of another person's stolen property.	Hearing with suspension and/or expulsion and/or alternative sanction		
4. Committing an act of insubordination, continual insubordination or gross insubordination and/or cheating, plagiarising, copying or tampering with test or exam results, reports or assignments and/or being in possession of or distributing material or information that may give an advantage in a test or an exam and/or extortion, bribery, corruption or fraud, attempted or actual, and/or being an accomplice to colluding, conspiring, assisting, abetting or instigating dishonesty, fraud or theft and/or	Hearing with suspension and/or expulsion and/or alternative sanction		

inciting, advising or rewarding others to commit a dishonest act and/or serious breach of college security procedures or unreasonably refusing to submit to a search and/or off-site criminal misconduct that disrupts or substantially damages the college-student relationship and the educational process.			
5. Obscene, indecent or sexually explicit behaviour, gestures or attempts to make unwanted physical contact and/or sexual harassment, inappropriate sexual innuendos or graphic comments and/or committing a sexual offence and/or intentional and offensive, insulting, abusive, racist or lewd behaviour and/or storage, creation, sale or distribution of pornographic, obscene or offensive material, publications, symbols, email, text, SMS, MMS, cartoons, objects or material that incites violence.	Hearing with suspension and/or expulsion and/or alternative sanction		
6. Sabotage, malicious or wilful damage to college or others' property and/or unauthorised occupation of any college property or facility or having the effect of depriving others from using this property or facility and/or unauthorised preventing or seeking to prevent free assembly by others on the college's property and/or blocking off any entrances or exits to or from the college premises with the intention or effect of interfering with free access/egress by others and/or participating in or supporting industrial or protest action which prevents students from attending college/college activities.	Hearing with suspension and/or expulsion and/or alternative sanction		
7. Actions that expose others to serious danger or injury or expose the college to potential accidental loss or damages, whether due to wilful, grossly negligent or unintended acts and/or unsafe acts or behaviour that endanger the safety and welfare of others.	Hearing with suspension and/or expulsion and/or alternative sanction		
8. Misconduct or actions that may bring the reputation of the college, students or other stakeholders into disrepute.	Counselling/hear -ing with suspension and/or expulsion		
9. Any other misconduct considered to be very serious and possibly justifying expulsion as a first offence.	Counselling/hear -ing with suspension and/or expulsion		
SERIOUS MISCONDUCT Continual repetition of any of the below misconduct may result in a hearing.			
10. Being absent from college without a valid reason. The student will be considered to be playing truant.	Parental contact and/or final warning	Hearing with suspension and/or expulsion and/or alternative sanction	
11. Playing of dangerous, obscene, insulting or demeaning games and/or malicious teasing and/or	Parental contact and counselling and/or final warning	Hearing with suspension and/or expulsion and/or	

partaking in any form of gambling or similar gaming activities while on the college premises or in college uniform.		alternative sanction	
12. Inappropriate behaviour or comments in public or at college events that bring the college into disrepute and/or abuse of college privileges or seniority/status or abuse of position of authority.	Parental contact and counselling and/or final warning	Hearing with suspension and/or expulsion and/or alternative sanction	
13. Smoking or being in possession of tobacco or cigarettes on the college premises or at official college events.	Parental contact and counselling and/or final warning	Hearing with suspension and/or expulsion and/or alternative sanction	
14. Forgery or falsification of college documents and reports and/or lying/dishonesty and unfair behaviour with less serious initial consequences.	Parental contact and counselling and/or final warning	Hearing with suspension and/or expulsion and/or alternative sanction	
15. Vandalising property or equipment of college or others, including but not limited to damaging, marking, defacing, improper use and/or not taking due care of property or equipment and/or accidental damage to property and/or removing any college property from the college premises without the prior consent of the college head/lecturer.	Parental contact and/or counselling and/or final warning	Hearing with suspension and/or expulsion and/or alternative sanction	
16. Acts or behaviour designed to create a hostile or threatening college environment and/or wilful disruption of college activities and interference with college authorities and/or conduct designed to be prejudicial to good order or discipline at the college.	Parental contact and counselling and/or final warning	Hearing with suspension and/or expulsion and/or alternative sanction	
17. Any misconduct by the student that is considered by college authorities to warrant more than a verbal reprimand or an ordinary warning.	Parental contact and/or counselling and/or final warning	Hearing with suspension and/or expulsion and/or alternative sanction	
MINOR TRANSGRESSIONS			
18. Disregard for rules, directions, instructions or for any persons in authority and/or defiance and disrespect and/or discourtesy toward college authorities, parents/guardians, visitors or students and/or being unreasonably intolerant of others and their personal beliefs, traditions, appearance or of diversity and/or persistent violation of college rules with less serious initial consequences.	Counselling and/or reprimand and/or warning and/or demerit	Parental contact and/or counselling and/or final warning	Hearing with suspension and/or expulsion and/or alternative sanction
19. Use of excessive force when playing games or during sporting events and/or playing games in an area where others may be injured or where property may be damaged and/or	Counselling and/or reprimand and/or warning and/or demerit	Parental contact and/or counselling and/or final warning	Hearing with suspension and/or expulsion and/or alternative sanction

riding skateboards, wheelies, bicycles or motorbikes in areas where such activities are prohibited or in a manner that may cause injury to others or damage to property.			
20. Noisy or disruptive behaviour, disturbing the activities of others and/or highly disruptive or unruly classroom behaviour which may include walking around the classroom without permission from the lecturer and/or trespassing or entering college premises without permission or without supervision and/or after college hours and/or refusing to identify oneself upon request by a college authority.	Counselling and/or reprimand and/or warning and/or demerit	Parental contact and/or counselling and/or final warning	Hearing with suspension and/or expulsion and/or alternative sanction
21. Swearing and use of vulgar, profane and foul language.	Counselling and/or reprimand and/or warning and/or demerit	Parental contact and counselling and/or final warning	Hearing with suspension and/or expulsion and/or alternative sanction
22. Tardiness and/or littering and/or failure to have the correct learning materials during lessons and/or poor grooming, unhygienic personal habits and improper use of college facilities or ablutions and/or hair, dress or apparel that is not in accordance with college standards or rules and/or eating or drinking during class or college events/activities when not permitted.	Counselling and/or reprimand and/or warning and/or demerit	Parental contact and counselling and/or final warning	Hearing with suspension and/or expulsion and/or alternative sanction
23. Tampering with the possessions or equipment of others and/or use of college equipment without permission with no serious consequences.	Counselling and/or reprimand and/or warning and/or demerit	Parental contact and counselling and/or final warning	Hearing with suspension and/or expulsion and/or alternative sanction
24. Failure to keep the college premises, including but not limited to toilets, classrooms, hall, playground and/or sports fields in a clean and neat state and/or blocking the drain and/or toilet pan with paper or any other material or substance and/or leaving the bathroom taps running and/or placing posters and/or stickers and/or graffiti on any college surface/property without the written authority of the college head.	Counselling and/or reprimand and/or warning and/or demerit	Parental contact and counselling and/or final warning	Hearing with suspension and/or expulsion and/or alternative sanction
25. Refusal or failure to complete tasks and/or assignments on the due date and/or refusal to deliver or return reports, reply slips or letters to parents/guardians or to the college and/or unreasonable and unexplained refusal to attend or participate in college activities or compulsory events and/or general uncooperativeness and/or being wilfully obstructive and/or poor application to studies, college work or assignments.	Counselling and/or reprimand and/or warning and/or demerit	Parental contact and counselling and/or final warning	Hearing with suspension and/or expulsion and/or alternative sanction
26. Truancy, poor timekeeping practices and/or unexplained absences from classes or from compulsory events or activities and/or	Counselling and/or reprimand and/or warning and/or demerit	Parental contact and counselling and/or final warning	Hearing with suspension and/or expulsion and/or

<p>failing to make prior arrangements and/or receive prior permission when absent from college and then on return to college failing to present a note from the student's parents explaining the absence, regardless of the reason for absence and/or</p> <p>leaving class or college premises without permission and/or persistent late-coming or early unauthorised departure from class/college.</p>			alternative sanction
<p>27.</p> <p>Persistent misuse of personal communication devices during college activities. The use of electronic devices is only permitted when a lecturer grants the student permission.</p>	<p>Counselling and/or reprimand and/or warning and/or demerit</p>	<p>Parental contact and counselling and/or final warning</p>	<p>Hearing with suspension and/or expulsion and/or alternative sanction</p>
<p>28.</p> <p>Bringing a motor vehicle or motorcycle onto college property without written consent from the college head and/or driving a motor vehicle or motorcycle in a manner that creates a risk and/or harm to other persons on/around college property and/or</p> <p>failing to produce the student's valid driver's licence on request from a lecturer/staff member.</p>	<p>Counselling and/or reprimand and/or warning and/or demerit</p>	<p>Parental contact and counselling and/or final warning</p>	<p>Hearing with suspension and/or expulsion and/or alternative sanction</p>
<p>29.</p> <p>Failing, in the classroom during lessons, to:</p> <p>Leave the student's desk neat and tidy when leaving the classroom and/or</p> <p>maintain silence when requested to do so and/or</p> <p>be well-mannered, disciplined, cooperative, attentive and/or responsive.</p>	<p>Counselling and/or reprimand and/or warning and/or demerit</p>	<p>Parental contact and counselling and/or final warning</p>	<p>Hearing with suspension and/or expulsion and/or alternative sanction</p>
<p>30.</p> <p>Any other infringement not mentioned herein that may be considered serious enough to warrant the implementation of corrective action and taking of disciplinary measures.</p>	<p>Counselling and/or reprimand and/or warning and/or demerit</p>	<p>Parental contact and counselling and/or final warning</p>	<p>Hearing with suspension and/or expulsion and/or alternative sanction</p>

ADDENDUM A

ACKNOWLEDGEMENT BY STUDENT AND PARENT/GUARDIAN

I, as student, acknowledge that I form an integral part of the college and I recognise that my behaviour, actions and attitude reflect both on me as an individual and as a member of the college. I know that my main priority at college is to learn and to succeed academically, as well as to take part in physical activities and to grow as a person.

As part of and as a representative of this college, I acknowledge that I have a responsibility to do my part for my academic growth and development and will therefore:

- attend college regularly and punctually;
- allow every other student the right and opportunity to learn;
- refrain from any action that might disrupt a class or jeopardise learning;
- use every opportunity to learn from my lecturers, fellow students and my college work;
- conduct myself in a manner that upholds the principles of the South African Constitution and the college's good reputation;
- immediately report all incidents of social misconduct to a member of staff;
- maintain a neat and tidy environment when acting as a supporter or spectator at any college activity or event;
- do my projects and assignments punctually, neatly and to the best of my ability;
- do my best each day to improve my work by learning from my mistakes and using them to my benefit;
- refrain from leaving the classroom during instruction/teaching time for any reason whatsoever, unless deemed valid by the lecturer;
- refrain from any action which discredits the college, myself and my family;
- make maximum use of the facilities at college and display respect for those facilities;
- do all I can to preserve college property, including the gardens, for the use and benefit of all present and future students of the college;
- return all equipment/property made available to me for my use and enjoyment to college at the appointed time and in the same condition in which it was when it was handed to me, fair wear and tear excepted;
- be loyal to the college and display loyalty in my behaviour and speech;
- uphold the traditions and the rules of the college;
- uphold the qualities of truth, motivation, discipline and hard work;
- strive to develop emotionally, socially, spiritually and academically in all of the opportunities that are presented to me at college;
- be an active member of the college through participation and ensuring that I meet all college commitments, and
- show respect to all people's rights, including the right to equality and dignity.

I acknowledge that I have read the contents of the code of conduct and disciplinary policy and I agree to be bound by the contents of the code of conduct, drug and alcohol policy, college disciplinary policy and all other college policies and rules.

Student's full names

Date

Student's signature

I acknowledge that I, the parent of the above student, have read the code of conduct, drug and alcohol policy, learner disciplinary policy and learner's pledge and I agree to explain the content of and do what reasonably could be expected of me to assist in ensuring that my child adheres to the code of conduct and attached addendum/s. I agree that, should my child commit any of the above transgressions defined in the college code of conduct, the college will have the right to follow the above disciplinary procedures outlined in the college code of conduct and I agree that my child and I will comply with the imposed sanction/s.

Parent/Guardian's full names

Date

Parent/Guardian's signature

Campus name	<input type="text"/>	Promo/employee no.	<input type="text"/>
		Year applying for	<input type="text"/>

Necessary supporting documents, completed sections and forms

⇒ This application will be processed only if all fields are completed legibly, are signed, and all necessary supporting documents are attached.

Copy of student's FINAL Grade 9 report	<input type="checkbox"/>	Copy of student's residence/study permit, if foreign	<input type="checkbox"/>
or copy of student's latest progress report	<input type="checkbox"/>	Completed and signed debit order form	<input type="checkbox"/>
Copy of student's birth certificate/ID	<input type="checkbox"/>	All sections completed and signed	<input type="checkbox"/>
Copy of parents'/legal guardians' IDs	<input type="checkbox"/>		

Application details

Programme applying for

NQF level applying for: NCV 2 NCV 3 NCV 4

Student details

Surname

Name/s as on birth certificate/ID

Preferred name

ID number

Date of birth Current age Gender: Male Female

Home language Second language

Nationality Country of origin Immigration date

Race: Asian African Coloured White Indian Other

Resides with: Parents Guardian Boarding

Religion

For office use

Interview date	<input type="text"/>	Approved:	Yes <input type="checkbox"/> No <input type="checkbox"/>	Family code	<input type="text"/>
Notes		Date approved	<input type="text"/>	Credit reference	<input type="text"/>
		Commencement date	<input type="text"/>	Siblings at the college	1 <input type="checkbox"/>
		Level	<input type="text"/>		2 <input type="checkbox"/>

Student's education details

Current school/college Tel no.

Last grade/level passed Year Grade(s)/level repeated

Has admission to any other school/s or college/s ever been refused? Yes No

If yes, please elaborate below:

Student's medical details

Blood type: O+ O- A+ A- AB+ AB- B+ B- Unknown

Family doctor

Name Tel. no.

Address

Medical aid

Name Member no. Option

Main member initials and surname

Main member ID number

Has the student received all the necessary immunisations? Yes No

If no, please elaborate below:

Has/Does the student suffered from any of the following illnesses? Please indicate with an X.

Asthma	<input type="checkbox"/>	Chickenpox	<input type="checkbox"/>	Diabetes	<input type="checkbox"/>	Diphtheria	<input type="checkbox"/>
Enteric fever	<input type="checkbox"/>	German measles	<input type="checkbox"/>	Hepatitis	<input type="checkbox"/>	Malaria	<input type="checkbox"/>
Measles	<input type="checkbox"/>	Mumps	<input type="checkbox"/>	Polio	<input type="checkbox"/>	Rheumatic fever	<input type="checkbox"/>
Scarlet fever	<input type="checkbox"/>	Tick bite fever	<input type="checkbox"/>	Typhoid fever	<input type="checkbox"/>	Whooping cough	<input type="checkbox"/>

Does the student suffer from any allergies? Yes No

If yes, please elaborate below:

Does the student have any special medical needs? Yes No

If yes, please elaborate below:

Personal details of parent/legal guardian (1) – (continued)

Residential address	Work address	Postal address			
Tel. H		Tel. W		Cell	
Email address					
Parental status:	Student living with parent/s	<input type="checkbox"/>	Student's legal guardian	<input type="checkbox"/>	
	Access rights to student	<input type="checkbox"/>	Access rights in emergency only	<input type="checkbox"/>	
Relation to student					

Personal details of parent/legal guardian (2)

⇒ Complete only if NOT the account holder.

Surname														
Full names as on ID														
ID number														
Designation:	Mr	<input type="checkbox"/>	Mrs	<input type="checkbox"/>	Ms	<input type="checkbox"/>	Miss	<input type="checkbox"/>	Dr	<input type="checkbox"/>				
	Rev.	<input type="checkbox"/>	Prof.	<input type="checkbox"/>	Other									
Relationship						Marital status								
Occupation						Employer								
Residential address					Work address					Postal address				
Tel. H		Tel. W		Cell										
Email address														
Parental status:	Student living with parent/s	<input type="checkbox"/>	Student's legal guardian	<input type="checkbox"/>										
	Access rights to student	<input type="checkbox"/>	Access rights in emergency only	<input type="checkbox"/>										
Relation to student														

Emergency contact details (not parental)

Full names and surname												
Tel. H		Tel. W		Cell								
Relation to student												
Email address												

Details of person responsible for account

Surname												
Full names as on ID												
ID number												
Designation:	Mr	<input type="checkbox"/>	Mrs	<input type="checkbox"/>	Ms	<input type="checkbox"/>	Miss	<input type="checkbox"/>	Dr	<input type="checkbox"/>		
	Rev.	<input type="checkbox"/>	Prof.	<input type="checkbox"/>	Other	<input type="text"/>						
Relationship	<input type="text"/>					Marital status	<input type="text"/>					
Occupation	<input type="text"/>					Employer	<input type="text"/>					
Residential address				Work address				Postal address				
<input type="text"/>				<input type="text"/>				<input type="text"/>				
<input type="text"/>				<input type="text"/>				<input type="text"/>				
<input type="text"/>				<input type="text"/>				<input type="text"/>				
Tel. H	<input type="text"/>			Tel. W	<input type="text"/>			Cell	<input type="text"/>			
Email address	<input type="text"/>											

Parental status:	Student living with parent/s	<input type="checkbox"/>	Student's legal guardian	<input type="checkbox"/>
	Access rights to student	<input type="checkbox"/>	Access rights in emergency only	<input type="checkbox"/>
Relation to student	<input type="text"/>			

Details of students in your care who are currently at this college:

1. Name	<input type="text"/>	Level	<input type="text"/>	2. Name	<input type="text"/>	Level	<input type="text"/>
3. Name	<input type="text"/>	Level	<input type="text"/>	4. Name	<input type="text"/>	Level	<input type="text"/>

Payment option Please complete the debit order form.

Signature of parents/legal guardians and account holder

We, the undersigned parents/guardians, hereby certify that the information provided in this application for admission is complete and accurate. We acknowledge that enrolment is subject to, inter alia, signing a student admission contract that contains the detailed terms, conditions and requirements for admission.

We acknowledge that we have read the college-specific policies and college rules and will accept an offer of placement for our child at the college in accordance with the terms and conditions as set out therein. These documents, as amended from time to time, are available on the official college website.

We further consent to the processing of personal information contemplated in the POPI Act No 4 of 2013, for the following purposes: evaluation of this application form; administration of the contract between us and Curro Holdings; and conducting credit enquiries.

NB: The signatures of the account holder and both parents and/or legal guardians are required where applicable.

Signature of account holder

Date

Signature of parents/legal guardians and account holder (continued)

Signature of parent/legal guardian (1)

Date

Signature of parent/legal guardian (2)

Date

Survey

Where did you hear about us? Please indicate with a ✓.

Billboard	<input type="checkbox"/>	Newspaper	<input type="checkbox"/>	Magazine	<input type="checkbox"/>	Radio	<input type="checkbox"/>	Presentation	<input type="checkbox"/>
Friend	<input type="checkbox"/>	Brochure	<input type="checkbox"/>	Flyer	<input type="checkbox"/>	Exhibition	<input type="checkbox"/>	Web	<input type="checkbox"/>
Other (specify):	<input type="text"/>								

How satisfied were you with the service you received pre-enrolment?

Very satisfied Satisfied Unsatisfied Very unsatisfied

Was the information received pre-enrolment ...

Relevant Informative Sufficient

What made you choose our college? Please indicate your five top reasons with a ✓.

Academic standards	<input type="checkbox"/>	Affordability	<input type="checkbox"/>	Boarding facilities	<input type="checkbox"/>
Bursary or scholarship received	<input type="checkbox"/>	Bus routes	<input type="checkbox"/>	Class sizes	<input type="checkbox"/>
Christian values (ethics and morals)	<input type="checkbox"/>	Facilities	<input type="checkbox"/>	Final examination	<input type="checkbox"/>
Focus on holistic child development	<input type="checkbox"/>	Independent college	<input type="checkbox"/>	Language offering	<input type="checkbox"/>
Student discipline	<input type="checkbox"/>	Learning environment	<input type="checkbox"/>	Location and accessibility	<input type="checkbox"/>
Safety and security	<input type="checkbox"/>	Sports offering	<input type="checkbox"/>	Lecturers	<input type="checkbox"/>
NCV programme option	<input type="checkbox"/>				



Curro Holdings Ltd has been provisionally registered with the Department of Higher Education until 31 December 2024.
Registration number: 2018/FE07/054

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