



30 January 2024

Dear Parents/Guardians

OSHANA GYMNASIUM

SCHEDULE OF FEES 2024

Please find below the school fee structure for 2024. Should you have any queries, please contact the school at info.oshana@curro.na or on +264 83 377 7007.

ENROLMENT FEE

Non-refundable enrolment fee (*payable on notice of admission. Receipt of this fee guarantees placement*)

GROUP/GRADE	FEE
Pre-primary school <i>This is a once-off fee that is payable upon notice of admission to guarantee placement at the pre-primary school.</i>	N\$1 500
Primary school <i>This is an annual fee. The first payment is payable upon notice of admission to guarantee placement at the primary or secondary school. Additional yearly payments are payable by 31 October to guarantee placement for the following year.</i>	N\$3 000

SCHOOL FEES

School fees (*payable over 12 months*)

GROUP/GRADE	MONTHLY FEE January to December Payable before 5 th day of each month	TOTAL FOR THE YEAR	ANNUAL PAYMENT payable before 31 January 2024
Pre-primary school	N\$2 250	N\$27 000	N\$25 650
Primary school	N\$4 600	N\$55 200	N\$52 440



OTHER FEES

Other fees

SERVICE	MONTHLY FEE	TOTAL FOR THE YEAR
Afternoon care: Billed at the end of every month. Per day up to a maximum of N\$1 500 per month	N\$1 500	
	N\$150 per day	
Sports and culture fund Every learner contributes to the SCF	N\$150 (payable over 12 months)	N\$1 800

PAYMENT METHODS 2024

METHOD 1	METHOD 2
Annual payment in advance, due by 31 January 2024	Debit-order payments , which can be scheduled monthly in advance x 12 months as per dates indicated on the debit-order form.

CHILD'S ACCOUNT NUMBER AND NAME IS REQUIRED AS THE REFERENCE FOR ALL PAYMENTS

Please note that NO CASH OR CHEQUE payments are accepted.

Should cash be deposited into our school account, only the NET amount (cash payment less cash deposit fee) will be credited on the school fee account.

Should debit or credit card payments be done, only the NET amount (payment less card fee) will be credited on the school fee account.

In case of a withdrawal (from school and/or boarding) at least one month's written notice must be given to the school, otherwise billing will continue until one month from the date of notice.

DEBIT-ORDER COMPLETION

If you are not yet paying by debit order, we request that you do so as soon as possible since this substantially reduces the administrative burden when identifying deposits into our bank account and allocating them to the correct learner accounts. We rely on predictable monthly cash flows to manage our affairs.

Please complete a debit-order form and email it to info.oshana@curro.na or deliver it by hand to the main reception before **3 December 2023**. The form is available from the school and on the Curro website at www.curro.co.za.



WITHDRAWAL NOTICE

Withdrawal notices for the end of November will not be accepted. All learners must pay the full 12 months of tuition, for the annual package that is provided.

BANKING DETAILS

Name of account	Oshana Gymnasium
Bank	Bank Windhoek
Account number	8034387986
Branch code	Ongwediva Branch
Reference	Your family code

GENERAL

1. School fees

School fees for 2024 include the following:

- Workbooks for Grades 1 to 3
- All readers, textbooks and learning materials not available in e-format
- Robotics

2. Aftercare

Aftercare fees for 2024 include the following:

- Lunch and snacks mid-afternoon
- Supervision
- Limited homework support

Aftercare fees for 2024 exclude the following:

- Specialised subject and homework support

Thank you for selecting Oshana Gymnasium as your school of choice. The wellbeing of our learners remains our top priority and we believe that 2024 will be a successful school year for us all.

Kind regards

Colette Rieckert

Managing Director