

Deadline Policy

The submission of assessment tasks must be handed in before on the due date as agreed by the educator and the learners. Certain penalties will be imposed for any work not presented on time:

- Any assessment task handed in one day after the due date will receive a penalty of 20% of the total mark
- Any assessment task handed in two days after the due date will receive a penalty of 50% of the total mark
- Any assessment handed in three days after the due date will receive no marks.
- No extensions to the deadlines will be allowed, except in case of absence due to illness when a doctor's certificate will be required. Learners are expected to catch up and hand in their work on the day they return to school.
- Even if a zero mark is to be awarded, the assignment must still be handed in for inclusion in the portfolio.