

HIGH SCHOOL TEST POLICY

- Term tests are written on Mondays and Fridays during lesson 1. 60 minutes are allocated for the test and 10 minutes reading time. Learners must be seated in their venue at 07:15. If a learner is late, they will forfeit their reading time. No extra time will be given unless there was a justifiable emergency
- Smaller formal assessments may be conducted at other times if the educators ensure that the learners do not have other tests scheduled for that particular day.
- Test dates and subjects will be handed out within the first week of a term to assist in planning.
- In the event of a learner being ill on a test day, a doctor's certificate must be produced and the learner will be expected to write the test for that subject on the first day that he/she returns to school.
- Unexplained absence will result in a zero mark for that test.
- If there are Gr10-12 learners who do not write the allocated subject on a particular test day, they must still adhere to test times. They may not come to school late or be excused for the hour. They must be seated in the venue and may do other school work or study.