

TRANSPORT POLICY

Review date: October 2015

1. PREAMBLE

At Curro we strive to deliver a safe transport service to our learners who live far away from the school.

2. FINANCE

2.1 Single or double trips can be requested, but not on a daily basis.

3. SAFETY

3.1 All persons on the bus must be wearing safety belts at all times.

3.2 No learner may stand or walk around in the bus.

3.3 The buses must be kept clean and nothing may be thrown out of the windows.

3.4 The door of the bus will be opened and closed by the bus driver.

3.5 Our buses are inspected thoroughly and our drivers have their PDP licenses.

4. DISCIPLINE

4.1 The bus driver must be respected at all times.

4.2 The Code of Conduct of the school must be adhered to at all times.

4.3 Undisciplined learners will be reported and punished accordingly. Learners who commit serious offences or repeated offences may be suspended or expelled from the transport service or even from school.

4.4 No comments or signs may be made towards the passengers /drivers of other vehicles.

4.5 Parents will be invoiced for any damage caused to the vehicle.

5. PROCEDURE

5.1 In the mornings the buses leave at specific times according to a roster.

5.2 The buses depart at 14:00 for those learners who do not participate in extra mural activities and at 16:00 for those who do need to practise after school.

5.3 Learners who take part in competitions or play matches and finish or arrive back at school after 16:00 will have to be fetched by their parents according to the times on the information letter that went out regarding the activity.

5.4 Waiting time at a specific drop off or pick up point is 5 minutes where after the bus driver has to leave in order to meet the scheduled times at the other bus points. Parents who are late will have to follow the bus to the next point on the schedule.

6. GENERAL

6.1 The bus route may be adapted as the operational requirements of the school change.

6.2 The bus routes do not allow for door-to-door services.

6.3 The School must be notified timeously if a learner is absent or will not be making use of the school transport.

6.4 The current bus routes with the pick-up and drop-off points are attached.

A handwritten signature in black ink, appearing to read "Annemarie Lombard", is written over a dotted line.

Mrs Annemarie Lombard

EXECUTIVE HEAD